MILLENNIUM HIGH SCHOOL

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April 17, 2019

Dear Parents of the Class of 2019:

We would like to share some important information with you regarding preparations for your student's upcoming graduation and ask that you discuss these details with your son or daughter. Our graduation will be held on Saturday, May 18, 2019, at 11:00 a.m. at the State Farm Stadium located at 1 Cardinals Dr., Glendale, AZ 85305.

Academic Standing

It is important that each student complete all necessary coursework in order to pass all classes, which are needed to fulfill graduation requirements. If you have any questions about the requirements for graduation, or your student's status, please contact the Guidance Office at 623.932.7200 ext. 2008.

Diplomas

Diplomas are legal documents and, as such, will be printed in the student's legal name as it appears on his or her birth certificate. Graduates will only receive a diploma cover during the commencement exercise. Diploma pick up will be on Wednesday, May 22nd, and Thursday, May 23rd, between 12:00 p.m. to 2:30 p.m. and also Friday, May 24th, between 7:00 a.m to 2:30 p.m. Please enter at the Attendance Office to sign for your diploma.

Bookstore Account

All textbooks, library books, Chrome Book, etc., must be returned. In addition, all fees on student accounts must be paid prior to picking up your cap and gown. Students may not be permitted to march in the graduation ceremony if they have outstanding fees. In addition, diplomas will not be released until all outstanding obligations have been resolved. For additional information regarding bookstore accounts, and/or payment plans, please contact Mrs. Wright in our Bookstore at 623.932.7200 ext. 2037.

Caps & Gowns

Previously ordered caps and gowns will be delivered to the school on Thursday, April 4th. **All obligations to the Bookstore and Library need to be met before picking up your cap and gown. Students will not be permitted to march in the graduation ceremony without a school-approved cap and gown.** If you still need to order your Cap and Gown, Senior Announcements, Class Rings and other Graduation Products, order online.... Please visit www.jostens.com, call 1-800-JOSTENS (567-8367) to order by phone or email them at www.jostens.com/contact. Availability is on a first-come, first-served basis.

Senior Honors Ceremony

We are extremely proud of the academic accomplishments of our seniors. We will hold a special ceremony on Thursday, May 16th, in the Main Gym at 6:00 p.m. Seniors (award recipients) must report to the Auxiliary Gym at 5:30 p.m. for line up and attendance. If your child is being recognized for an award or scholarship, he or she will receive an invitation to attend this event; however, all seniors and their families are welcome to attend. The attire for this evening is graduation gown (without caps). If your child has received a scholarship or award and you wish to have them honored in the ceremony, please provide documentation to the Guidance Office no later than Friday, April 26th, by 2:30 p.m.

Graduation Rehearsal

Graduation rehearsal is **mandatory** for all seniors. Seniors must attend practice on Friday, May 17th, at 10:00 a.m. in the Gym, followed by senior check out. **Students who do not attend graduation rehearsal will not be permitted to participate in the graduation ceremony.**

Graduates Arrival for Graduation

Graduates will park in the west lot at the State Farm Stadium and must report to Gate 2; check-in begins at 9:30 a.m. for the ceremony. All graduates must be checked in **no later than 9:45 a.m. Students who are late will not be permitted to take part in the commencement exercises.** Only graduates will be permitted to enter at Gate 2. Graduates must come completely prepared for the ceremony with **cap, gown (carried in hand while going through security)**, and any approved honors cords or sashes. **No other items, including purses, backpacks, cameras, or food and drink will be allowed as we will not be able to secure these items. Students will have to return the items to a vehical or to their parents.**

Dress Code

This is a formal event. Students must dress appropriately. Ladies are expected to wear a dress, a skirt or long dress pants with a blouse, and dress shoes. Gentlemen are expected to wear dark-colored dress slacks, a shirt with a collar, tie, dark colored dress socks, and dress shoes or boots. Do not wear tennis shoes/Vans or casual shoes. School dress code is enforced! The cap must be worn straight and level and pulled down slightly on the forehead. Tassels are to be worn on the left side. Caps & gowns are not to be altered in any way, i.e. writing, emblems, insignias or decorations on them. Administration will have the final decision regarding attire and a graduate's participation in graduation. Any questions regarding this policy should be directed to Administration at 623.932.7200 ext. 2005.

Guest Seating and Parking

There are no limitations for seating at State Farm Stadium. Parents will be required to park in the west parking lot and enter at Gate 1. The lot will be open and available for parking at 9:00 a.m. and the entry gate will open at 10:00 a.m. **Attendees will not be permitted to bring balloons, glass vases, or containers.** Immediately following the ceremony, the graduates will exit the building and meet up with families and friends at Gate 1. At no time will guests be allowed to assemble outside the graduate area at Gate 2. If you need special accommodations (ADA) for parking and/or seating, please report to the North Perferred Parking Lot and enter at Gate 2. If you have any questions, please contact Mrs. Meyers at 623-932-7200 x 2005.

Appropriate Behavior

Senior pranks will not be tolerated. If your child participates in a Senior prank and/or demonstrates behavior that is not school appropriate, he or she will forego the privilege of walking at Graduation. If damage is caused to the school, no matter how little, law enforcement will be involved. If any student is disruptive during the graduation ceremony, he or she will be removed from the field. This is an important night in the lives of our students, and we want the ceremony to reflect the dignity of the occasion. Disruption to the Graduation Ceremony and/or any other Graduation related events could lead to a student's diploma being held up to 6 months. Students who have their diploma held must seek reinstatement of their diploma through the AFUHSD School Board.

Photography/Video Recording

Grads Photography will be taking a close-up photograph of each graduate receiving his/her diploma, and we are in the process of securing video services. Ordering information will be communicated to the graduates in May.