

# AFHS Student Withdrawal Process

*\*Parent/guardian must be present and show ID to withdraw the student. You will need the following items to be able to complete the withdrawal process:*

- Student Chromebook and charger
- All textbooks and library books
- All school-issued uniforms (Uniforms must be returned to coaches/sponsors during non-instructional time. Uniforms include those used for athletics, JROTC, Band, Dance, and other co-curricular and extracurricular activities.)

When you have all of the above items to return, please follow the steps below to complete withdrawal of your student from Agua Fria High School and receive the necessary paperwork to enroll your student in his/her next school.

1. Go to the Agua Fria Library to turn in the chromebook and charger. The Library will initiate and sign the student withdrawal clearance form.
2. Any school-issued uniform must be returned to the coach/sponsor, and that individual will sign the clearance form.
3. Go to the Agua Fria Bookstore to address any outstanding fees or confirm that all fees have been paid. Bookstore personnel will then sign the clearance form.
4. Take the completed clearance form containing all of the above signatures to the Agua Fria Guidance Office to complete the remaining withdrawal paperwork.

**We wish you and your student the best.  
Honor First, Win or Lose!**

**\*\*This form is subject to change\*\***