

AGUA FRIA UNION HIGH SCHOOL DISTRICT
1481 N. Eliseo Felix Jr. Way, Suite 110
Avondale, AZ 85323

REGULAR BOARD MEETING MINUTES

Wednesday, May 10, 2017 Agua Fria Union High School District Office 1481 N. Eliseo Felix Jr. Way, Avondale, AZ 85323 5:00 PM	DATE, TIME, LOCATION
Mr. Tom Rosztoczy, President Mrs. Gina DeCoste, Member Ms. Maxine Hill, Member Mrs. Mariana Sandoval, Member Mrs. Mary Kay Utecht, Clerk	BOARD MEMBERS PRESENT
Dr. Dennis Runyan, Superintendent Mr. Thomas Huffman, Exec. Director of Educational Services Mr. Travis Zander, Exec. Director of Finance Mrs. Sandra Haiflich, Exec. Dir. Accountability/Accreditation Mr. Phillip Nowlin, Exec. Director of Human Resources Mr. Mike Shepard, Exec. Director of Information Systems Mr. William Nelson, Director of Data/Assessment Ms. Kelly Glass, Director of Federal Programs Mr. Patrick Becker, Director of Special Education Dr. Grant Conway, Director of Curriculum Mrs. Anne Wisener, Director of CTE Programs Dr. Shelle Schlosser, Non-Traditional Programs Coordinator Mr. Ernest Molina, Principal, Agua Fria H.S. Mrs. Melissa Yapo, Asst. Principal, Agua Fria H.S. Mrs. Julie Jones, Principal, Desert Edge H.S. Ms. Tamee Gressett, Principal, Millennium H.S. Mr. Bob Grey, Asst. Principal, Millennium H.S. Dr. Terry Maurer, Principal, Verrado H.S. Mrs. Kristen Tiffany, Asst. Principal, Verrado H.S.	ADMINISTRATORS PRESENT
Ryan Bethel, Martin Brodsky, Leticia DeLintt, Margaret Eldean, Julie Goodwin, Jennifer Grumbling, Colette Hayes, Christin Johnson, Mercedes Leet, Elda Luna-Najero, Eric Oliphant, Cesar Othon, Sean Smith	STAFF PRESENT
Shaienne Coleman, S. Felix, M. Lotelo, Ellen Lugerman, Sophia Morales, Annalycia Morales, Angela Ortiz, Gabby Valemino	STUDENTS PRESENT
Evet Starr Moncayo, Sheila Sorenson, John Speer	GUESTS PRESENT
Mr. Rosztoczy called the Regular Board Meeting to order	CALL TO ORDER

at 5:02 PM and Ms. Hill led the audience in the Pledge of Allegiance.

Mrs. DeCoste moved to approve the Minutes of the Special Board Meeting of April 26, 2017. Ms. Hill seconded the motion and it passed with a vote of 5-0.

APPROVAL OF MINUTES

Mrs. Sandoval moved to approve the Minutes of the Special Board Meeting of May 1, 2017. Mrs. Utecht seconded the motion and it passed with a vote of 5-0.

Dr. Runyan welcomed guests in attendance. Prior to today's Governing Board Meeting, a reception was held to honor this year's retirees. Mr. Nowlin announced the names of the eleven employees who will be retiring at the end of the school year. Five employees were in attendance and a gift was presented to each person. The Governing Board thanked them for their service to the District.

PRESENTATION

Mr. Huffman introduced the District's Social Worker. Mrs. Luna-Najera presented information relative to student services provided within the District.

PRESENTATION

Mr. Huffman introduced students and staff from the "Be A Leader" program at Millennium High School. Students shared many positive comments and personal experiences while participating in this school-sponsored club.

PRESENTATION

Dr. Runyan and Mr. Zander shared information regarding a potential 2017 Maintenance & Operations Override Election. The goal this evening was to share joint polling results for Agua Fria Union High School District and Litchfield Elementary School District. The Board granted support for a future initiative. Mr. Zander advised the Board that a resolution may be added to the June 14th agenda.

PRESENTATION

Mr. Rosztoczy called for comments from the audience. No comments were introduced at this time.

CALL TO THE PUBLIC

BEGINNING OF ACTION AGENDA ITEMS

ACTION AGENDA ITEMS

Ms. Hill moved to temporarily set aside policy on making two presentations prior to adoption of Board policy revisions. The motion included an approval of a first reading and adoption of revisions to Board Policy EFDA, EFDA-R, *Collection of Money/Food Tickets* as recommended by Administration. Dr. Runyan and Mr. Zander stood for questions from the Board. Mrs. Sandoval

BOARD POLICY REVISIONS
EFDA, EFDA-R

seconded the motion and it passed with a vote of 5-0.

Mrs. DeCoste moved to approve a first reading of revised Board Policies EEAG, *Student Transportation in Private Vehicles*, EEB, *Business and Personnel Transportation Services*; JICI, *Weapons in School*; and JL, *Student Wellness*. Mrs. Sandoval seconded the motion and it passed with a vote of 5-0.

BOARD POLICY REVISIONS
EEAG, EEB, JICI, JL

Mr. Zander highlighted proposed budget revisions (i.e., data verification of Special Education student enrollments, concurrent enrollments, new school funds, classroom site fund adjustments, etc.). Mr. Zander advised the Board that the District anticipates continued losses due to concurrency enrollments and now being on current year funding. Ms. Hill moved to approve a FY2017 Budget Revision for the Agua Fria Union High School District. Mrs. Sandoval seconded the motion and it passed with a vote of 5-0.

FY2017
BUDGET REVISION #2

Pursuant to RFP #17-04-06, Mr. Zander advised the Board a Request For Proposal was issued to 54 vendors for Internet Fiber Wide Area Network (WAN) Services. The District's goal is to provide reliable and faster connections between campuses. Mr. Zander outlined the scope of the project. After further discussion and review, Ms. Hill moved to approve the recommendation for an award of bid for Fiber WAN services to WAN Rack, LLC for a multi-term contract, per A.A.C R7-2-1093, as it is determined to be advantageous to the District as costs for WAN services are anticipated to be continuing and ongoing. It was noted this process was effectively bid with competition from multiple vendors. Mrs. Sandoval seconded the motion to approve the Award of Bid to WAN Rack, LLC and it passed with a vote of 5-0.

AWARD OF BID FOR FIBER
WAN SERVICES

BEGINNING OF CONSENT AGENDA ITEMS

CONSENT AGENDA ITEMS

Mrs. Utecht moved to approve Consent Agenda Items 7.4, and 7.7 through 7.10 as presented by Administration. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0. Consent Agenda Items 7.2, *Board Policy Revisions (second reading/adoption)*; 7.3, *Student Travel Requests*; 7.5, *Personnel Items*; and, 7.6, *Award of Bid for Textbooks and Digital Software* were pulled and considered separately.

APPROVED. Consent Agenda Item 7.4, 2017 Summer Camps and Activities

2017 SUMMER CAMPS AND
ACTIVITIES

APPROVED. Consent Agenda Item 7.7, Gifts and Donations to include a monetary donation of \$615 from Arizona TestPrep to Millennium High School; an equipment donation (steel peg board, nails) valued at \$985 from Donor’s Choose to Desert Edge High School; an equipment donation (clips, wire, tape) valued at \$230 from Donor’s Choose to Desert Edge High School

GIFTS AND DONATIONS

APPROVED. Consent Agenda Item 7.8, District Expense Report through April 30, 2017

DISTRICT GENERAL EXPENSE REPORT

APPROVED. Consent Agenda Item 7.9, Student Activity Accounts Reports for Agua Fria, Desert Edge, Millennium, and Verrado high schools through April 30, 2017

STUDENT ACTIVITY ACCOUNTS REPORTS

APPROVED. Consent Agenda Item 7.10, Payroll and Expense Vouchers to include #42-1037, 7070, 7071, 7072, 7073

PAYROLL AND EXPENSE VOUCHERS

The following Consent Agenda Items were considered separately.

Mrs. Sandoval requested clarification on how parents receive the student directory form. It was noted this information is included in the student registration packet. Mrs. DeCoste moved to approve the second reading and adoption of listed Board Policy Revisions. Mrs. Sandoval seconded the motion and it passed with a vote of 5-0.

BOARD POLICY REVISIONS
DJE, GCE-ED, GDF-EE, GDJ, IJNDA, JFB, JLCC, JR-R

APPROVED. Consent Agenda Item 7.2, Second reading and adoption of revised Board Policies DJE, Bidding-Purchasing Procedures; GCF-ED, Professional Staff Hiring Procedures; GDF-EE, Support Staff Hiring Procedures; GDJ, Support Staff Assignment-Reassignments; IJNDA, Website Accessibility; JFB, Open Enrollment; JLCC, Communicable-Infectious Diseases; and, JR-R, Student Records. The Governing Board approved a first reading on April 26, 2017.

Mrs. Sandoval questioned a student travel request with a notation indicating “WAB” for the method of transportation. Mr. Nowlin advised the Board that WAB is an acronym for White Activity Bus, which is a mini-bus and is part of the District’s transportation fleet. It was also pointed out that the trip request form was not fully completed. Mrs. Sandoval moved to approve the student travel requests as presented. Mrs. DeCoste seconded the motion and it passed with a vote 5-0.

STUDENT TRAVEL REQUESTS

APPROVED. Consent Agenda Item 7.3, Student Travel Requests to include MHS Boys Basketball/Summer Classic Showcase/San Juan Capistrano, CA/June 15-18, 2017; VHS Boys Basketball/University of San Diego Team Summer Camp/San Diego, CA/June 16-18, 2017

Mrs. Utecht requested a personnel report to include a comparison of the number of teacher resignations from last year. It was noted the Board has put an emphasis on improving salaries and the Board is interested in the data to see if there is any indication of improved teacher retention. Mr. Nowlin advised the Board that we are trending around the same; a full report will be presented to the Board on June 14, 2017. Mrs. Utecht moved to approve the personnel items as presented. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0.

PERSONNEL ITEMS

APPROVED. Consent Agenda Item 7.5(1), Certified Staff Appointments to include JD Burgess/CTE Sports Medicine Teacher/MHS, Stephanie Carbullido/SpEd Teacher/AFHS, Maria Victory Dively/Spanish Teacher/VHS, Sean Leonard/English Teacher/VHS, Kristin Peelman/Dance Teacher/AFHS, Azira Rivera/Math Teacher/AFHS, Jaelyn Schnittger/Math Teacher/VHS, Jay Schnittger/History Teacher/VHS, Gabriella Sciliano/Government-Econ Teacher/VHS, Patricia Sparks/SpEd Co-Teacher/VHS, Sharayah Warren/Librarian/VHS

CERTIFIED STAFF
APPOINTMENTS
(PENDING STATUS**)

APPROVED. Consent Agenda Item 7.5(2), Certified Staff Reassignments to include Ryan Bethel/Teacher to Assistant Principal/MHS, Andrew Svitak/SpEd Teacher/DEHS to AFHS

CERTIFIED STAFF
REASSIGNMENTS

APPROVED. Consent Agenda Item 7.5(3), Certified Staff Resignations to include Michael Battle/SpEd Teacher/VHS/5-26-17, James Carter/P.E. Teacher/MHS/5-26-17, Amie Gilbert/English Teacher/VHS/5-26-17, Andrea Goff/SpEd Teacher/VHS/5-26-17, Alicia Olivas/Math Teacher/AFHS/5-26-17, Tyler Umpleby/Band Teacher/AFHS/5-11/17

CERTIFIED STAFF
RESIGNATIONS

APPROVED. Consent Agenda Item 7.5(4), Classified Staff Appointments to include Dana McCarty/Executive Assistant to the Superintendent-Governing Board/DO, John Umstattd/Bus Driver-Trainee/TRANS

CLASSIFIED STAFF
APPOINTMENTS
(PENDING STATUS**)

APPROVED. Consent Agenda Item 7.5(5), Classified Staff Termination to include Frances Lara/Attendance Clerk/DEHS/5-10-17

CLASSIFIED STAFF
TERMINATION

APPROVED. Consent Agenda Item 7.5(6), a list (*)
Extra-Duty and Non-staff Coaching Assignments

EXTRA-DUTY / NON-
STAFF COACHING
ASSIGNMENTS
(PENDING STATUS**)
EXTRA-DUTY / NON-
STAFF COACHING
RESIGNATIONS

APPROVED. Consent Agenda Item 7.5(7), Extra-Duty and Non-staff Coaching Resignations to include James Carter/Football Coach/MHS/5-26-17, Marcos Garcia/Baseball Coach/AFHS/4-24-17, Joshua Murray/Women's Tennis Coach/AFHS/5-26-17, Alicia Olivas/Softball Coach/AFHS/4-24-17

APPROVED. Consent Agenda Item 7.5(8), Certified Substitute Teachers to include Judith Majeksa

CERTIFIED SUBSTITUTE
TEACHERS

APPROVED. Consent Agenda Item 7.5(9), Volunteers to include Dawn Bjork, Kerilyn Brothers, Donna Long, Martha Webb

VOLUNTEERS

Mrs. Utecht requested clarification relative to the financial impact and costs for the six-year contract for textbooks and digital software. Mr. Zander advised the Board that the budget implication is approximately \$100,000 annually. Mrs. Utecht moved to approve the Award of Bid for IFB 17-04-28 as recommended by Administration. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0.

AWARD OF BID FOR
TEXTBOOKS AND DIGITAL
SOFTWARE

APPROVED. Consent Agenda Item 7.6, Award of Bid to Pearson for Textbooks and Digital Software, per IFB 17-04-28

Board Member Maxine Hill reported on her recent attendance to the West-MEC Think Tank Workshop. Agenda topics included discussion focused on the A-F grading formula. Ms. Hill encouraged fellow Board Members to take advantage of the webinars offered by the Arizona School Boards Association as they are very informative.

GOVERNING BOARD
MEMBER REPORTS

Dr. Runyan shared the Superintendent's Spring Update which was previously presented to all faculty and staff members for each campus. A student enrollment report and calendar of events was provided.

SUPERINTENDENT'S
REPORT

Dr. Runyan introduced Mrs. Sheila Sorenson as the new Executive Director of Human Resources. Mrs. Sorenson will be joining the AFUHSD on June 19. Dr. Runyan shared a Certificate of Excellence in Financial Reporting

that was recently presented to the AFUHSD Business Office. A special Certificate of Appreciation was also presented to Avondale Officer Cesar Othon for his dedicated service to our students and community. The Governing Board and Administration wished him continued success in law enforcement.

The Governing Board excused the Principals from presenting this evening due to the many end-of-the-year campus activities. Board Members thanked them for their written reports.

There were no requests for future board agenda items.

There being no further business, Mrs. Sandoval moved to adjourn the Regular Board Meeting at 7:25 PM. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0.

(Complete and approved lists are available upon request in the Superintendent's Office and/or can be found as posted with the May 10, 2017 agenda on BoardDocs.*

***Pending Status: pending receipt and verification of all required documentation and fingerprint clearance.)*

PRINCIPALS' REPORTS

FUTURE AGENDA ITEMS

ADJOURNMENT

President	_____
Member	_____
Member	_____
Member	_____
Member	_____
Superintendent	_____