

**AGUA FRIA UNION HIGH SCHOOL DISTRICT**  
**1481 N. Eliseo Felix Jr. Way, Suite 110**  
**Avondale, AZ 85323**

**REGULAR BOARD MEETING MINUTES**

Wednesday, June 14, 2017 Agua Fria Union High School District Office 1481 N. Eliseo Felix Jr. Way, Avondale, AZ 85323 5:00 PM	DATE, TIME, LOCATION
Mrs. Gina DeCoste, Member Ms. Maxine Hill, Member Mr. Tom Rosztoczy, President Mrs. Mariana Sandoval, Member Mrs. Mary Kay Utecht, Clerk	BOARD MEMBERS PRESENT
Dr. Dennis Runyan, Superintendent Mr. Travis Zander, Exec. Director of Finance Mrs. Sandra Haiflich, Exec. Dir. Accountability/Accreditation Mr. Phillip Nowlin, Exec. Director of Human Resources Mr. Mike Shepard, Exec. Director of Information Systems Mrs. Anne Wisener, Director of CTE Programs Dr. Shelle Schlosser, Non-Traditional Programs Coordinator Ms. Kristen Tiffany, Asst. Principal, Verrado H.S.	ADMINISTRATORS PRESENT
Julie Goodwin, Colette Hayes, Brittany Mansfield, Tracy Mansfield, Cesar Othon, Mickey VanKirk	STAFF PRESENT
Paul Bentz, Dana McCarty, Kimberly Roberts, Sheila Sorenson	OTHERS PRESENT
Mr. Rosztoczy called the Regular Board Meeting to order at 5:00 PM and Mrs. Utecht led the audience in the Pledge of Allegiance.	CALL TO ORDER
Mrs. DeCoste moved to approve the Minutes of the Regular Board Meeting of May 10, 2017 as presented. Mrs. Utecht seconded the motion and it passed with a vote of 5- 0.	APPROVAL OF MINUTES
Millennium High School Teacher, Ms. Brittany Mansfield, was recognized as a recent recipient of the Silver Apple Award presented by Arizona's Family 3TV.	PRESENTATION
Per the Board's request, Mr. Nowlin presented information on recruiting and staffing for the 2016-2017 school year. The report included certified staff resignations and retirements, 2017-2018 staffing needs, openings and comparison data for neighboring districts, exit survey	PRESENTATION

results, recruitment and retention, etc.

Dr. Shelle Schlosser, Coordinator of Non-traditional Education Programs, presented information relative to the Agua Fria Online Learning Program, Coldwater Academy, Summer School, and the Aspiring Administrators Program.

PRESENTATION

Mr. Rosztoczy called for comments from the audience. No comments were presented at this time.

CALL TO THE PUBLIC

BEGINNING OF ACTION AGENDA ITEMS

ACTION AGENDA ITEMS

Mr. Zander presented information relative to a proposed budget override election and answered questions from the Board. Mrs. Gina DeCoste moved to adopt a resolution ordering and calling for a 15% Special Maintenance & Operations Override Election to be held in and for the Agua Fria Union High School District. Included with this resolution, the Governing Board approved a Pro Statement garnering their support for this initiative. The resolution also declared August 11, 2017 as the deadline for submitting arguments to the Maricopa County Superintendent for and/or against the election. Ms. Hill seconded the motion and it passed with a vote of 5-0.

AUTHORIZATION TO CALL FOR A 15% SPECIAL MAINTENANCE & OPERATIONS BUDGET OVERRIDE ELECTION

Mr. Rosztoczy called for a five-minute recess. The meeting reconvened at 6:54 PM.

Dr. Runyan introduced Ms. Kristen Tiffany as the Superintendent's recommendation for Principal of Verrado High School effective July 1, 2017. Ms. Hill moved to approve the appointment as presented. Mrs. Sandoval seconded the motion and it passed with a vote of 5-0. Mrs. Tiffany thanked the Board and stated she is excited and looks forward to this opportunity.

PRINCIPAL APPOINTMENT VERRADO HIGH SCHOOL

BEGINNING OF CONSENT AGENDA ITEMS

CONSENT AGENDA

Mrs. Sandoval moved to approve Consent Agenda Items 7.2, 7.3, 7.5, 7.6, 7.8, 7.9, 7.10 and 7.12 through 7.25 as presented by Administration. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0. Consent Agenda Items 7.4, 7.7 and 7.11 were pulled from the agenda for additional discussion.

**APPROVED.** Consent Agenda Item 7.2, Second reading and adoption of revised Board Policies EEAG, Student Transportation in Private Vehicles; EEB, Business and Personnel Transportation Services; JICI, Weapons in School; and JL, Student Wellness. The Governing Board

BOARD POLICY REVISIONS EEAG, EEB, JICI, JL

approved a first reading on May 10, 2017.

**APPROVED.** Consent Agenda Item 7.3, Governing Board Member Travel Request to include Mariana Sandoval/NALEO Conference/Dallas, TX/June 22-24, 2017

GOVERNING BOARD  
TRAVEL REQUEST

**APPROVED.** Consent Agenda Item 7.5, Student Travel Requests to include VHS Football/American Youth Character Camp/Thousand Oaks, CA/July 20-24, 2017

STUDENT TRAVEL  
REQUESTS

**APPROVED.** Consent Agenda Item 7.6, Career and Technical Education (CTE) Textbook Resources Adoptions

CTE TEXTBOOK  
RESOURCES

**APPROVED.** Consent Agenda Item 7.8(1), Certified Staff Appointments to include Chelsea Belshe/English Teacher/VHS, Andrea Beltran Vega/Spanish Teacher/AFHS, Kolton Boothman/Math Teacher/AFHS, Jerod Burleson/PE Teacher/MHS, Ranjana Chabra/Math Teacher/MHS, Joshua Collins/History Teacher/AFHS, Casey Connor/PE Teacher/AFHS, Jessica Derico/English Teacher/MHS, Abraham Early/PE Teacher/MHS, Jeremy Garcia/Band Teacher/AFHS, Maxwell Graves/Math Teacher/AFHS, Andre Harris/English Teacher/AFHS, James Harvey/Science Teacher/MHS, Ricardo Higuera/PE Teacher/AFHS, Madai Holdsworth/Spanish Teacher/AFHS, Laura Kusen/Spanish Teacher/MHS, Caitlin Lopez/SPED Co-Teacher/AFHS, Caitlin Lopez/CTE Law & Public Safety Teacher/AFHS, Angela Madsen/Director of Federal Programs/DO, Ramon Marks/SPED Teacher/AFHS, Mohamed Nounw/CTE Teacher/AFHS, Natalie Nunner/Biology Teacher/AFHS, Elsa O'Buckley/Math Teacher/MHS, Zoe Shepherd/Culinary Arts Teacher/MHS, Seth Sterling/Biology Teacher/DEHS, Marci Thraen/Math Teacher/AFHS, Ted Williams/Dance Teacher/MHS, Jacob Wilson/Spanish Teacher/AFHS

CERTIFIED STAFF  
APPOINTMENTS  
(PENDING STATUS)

**APPROVED.** Consent Agenda Item 7.8(2), Certified Staff Reassignments to include Amerigo Diehl/Teacher to SPED Paraprofessional/VHS, Christopher McQuade/PE Teacher/AFHS to VHS, Patricia Sparks/SPED Teacher/VHS to AFHS

CERTIFIED STAFF  
REASSIGNMENTS

**APPROVED.** Consent Agenda Item 7.8(3), Certified Staff Resignations to include Jared Brusby/SPED Co-Teacher/AFHS/5-27-17, Maria Victory Dively/Spanish Teacher/VHS/7-28-17, Andrew Drenth/Science Teacher/DEHS/6-15-17, Christopher Gillespie/Science Teacher/MHS/6-1-17, Kelly Glass/Director of Federal Programs/DO/6-30-17, Alexandra Kephart/Science Teacher/MHS/6-

CERTIFIED STAFF  
RESIGNATIONS

15-17, Victor Palma/Math Teacher/VHS/5-26-17, Rosdon Donny Rada/Science Teacher/AFHS/6-15-17, Jacob Scaduto/Science Teacher/AFHS/6-1-17, Nicole Schminski/Science Teacher/DEHS/6-15-17, Jaelyn Schnittger/Math Teacher/VHS/6-15-17, Jay Schnittger/History Teacher/VHS/6-15-17, Brandon Vicory/Science Teacher/VHS/6-14/17

**APPROVED.** Consent Agenda Item 7.8(4), Classified Staff Appointments to include Janine Adams/Paraprofessional/VHS, Jessica Alvare/Paraprofessional/VHS, Erin Carvis/Registrar/MHS, Ruby Chavez/Administrative Assistant I/DO, Trevor Cox/Network Technician I/DEHS, Tammy Moad/Registrar/DEHS

CLASSIFIED STAFF  
APPOINTMENTS  
(PENDING STATUS)

**APPROVED.** Consent Agenda Item 7.8(5), Classified Staff Reassignments to include Katherine Alvarado/Accounting Clerk to Office Specialist/AFHS, Marlene Campillo/Registrar to Administrative Assistant/DEHS, Ginger Macias/Office Specialist to Attendance Clerk/DEHS, Nicole Robinson/Administrative Assistant to Office Specialist/DEHS, Heather Weiler/Paraprofessional to Office Clerk/DEHS

CLASSIFIED STAFF  
REASSIGNMENTS

**APPROVED.** Consent Agenda Item 7.8(6), Classified Staff Resignations to include Andrew Alband/Bus Driver/TRANS/6-5-17, Holly Birnel/Paraprofessional/VHS/5-25-17, Shaina Blouin/Nurse Assistant/DEHS/5-25-17, Colette Kacey/Office Clerk/DEHS/5-25-17, Benjamin Drone/Paraprofessional/MHS/5-25-17, Yesika Felix/Office Specialist/AFHS/6-7-17, Kendra Leon/Office Clerk/VHS/5-25-17, Annie Stephens/Administrative Assistant/DEHS/6-9-17, Jaqueline Ware/Paraprofessional/DEHS/5-25-17

CLASSIFIED STAFF  
RESIGNATIONS

**APPROVED.** Consent Agenda Item 7.8(7), list (\*) of Extra-Duty and Non-staff Coaching Assignments

EXTRA-DUTY / NON-  
STAFF COACHING  
ASSIGNMENTS  
(PENDING STATUS)

**APPROVED.** Consent Agenda Item 7.8(8), Extra-Duty and Non-staff Coaching Resignations to include Mark Flatten/Baseball Coach/VHS/6-15-17, Nicole Schminski/Soccer Coach/DEHS/6-15-17, Nicole Schminski/Cross Country Coach/DEHS/6-15-17

EXTRA-DUTY / NON-  
STAFF COACHING  
RESIGNATIONS

**APPROVED.** Consent Agenda Item 7.8(9), Certified Substitute Teachers to include Kolton Boothman, Emitt Bryant, Arthur Franco, Carnella Hardin, Gary Jefferes, Michael Lynch, Denise Muldrow, Nickey O’Coyne,

CERTIFIED SUBSTITUTE  
TEACHERS

Andrea Poole, Jessica Stancill, Danial Zapata

**APPROVED.** Consent Agenda Item 7.8(9), Volunteers to include Nelson Barba, Tracy Blake, Carrie Casner, Alonzo Charles, Ross Crow, Davin Dameron, Sarah Dameron, Donn Duplain, Tony Ekiss, Bethany Garvey, Brent Godbehere, Matthew Groff, Tee Hampton, Jeff Jenkins, Gary Juarez, Julie Kirk, Richard Kirk, Scott Kneisel, Terrance Liddile, Michael Lindsey, Paul Perez, Brian Phillips, Rhonda Phillips, Andrew Poole, Chad Ralph, Heather Ralph, Jimmy Richardson, Alma Rios Durate, Steven Scott, Brett Spear, Chase Spear, Erik Stevens, Aaron Upsher, Ernest Urquieta, Tom Ward, Martha Zeller

VOLUNTEERS

**APPROVED.** Consent Agenda Item 7.9, Revised Job Descriptions for Director of Non-Traditional Education Programs and Administrative Assistant I for Federal Programs/Curriculum and Instruction

REVISED JOB DESCRIPTIONS

**APPROVED.** Consent Agenda Item 7.10, Public Roadway Development Agreement for roadways adjacent to Canyon View High School (CVHS)

PUBLIC ROADWAY DEVELOPMENT AGREEMENT

**APPROVED.** Consent Agenda Item 7.12, Resolution to appoint Maricopa County Superintendent of Schools as the Chief Disbursing Office for all garnishments of wages made upon employees of the AFUHSD for the 2017-2018 school year

**APPROVED.** Consent Agenda Item 7.13, Resolution approval to sign payroll and expense vouchers between Board meetings and resolves to ratify the expenditures as reported on the vouchers at the next regularly scheduled board meeting for the 2017-2018 school year as required by A.R.S. §15-321

**APPROVED.** Consent Agenda Item 7.14, Resolution to approve the Agua Fria Union High School District Food Service Revolving Fund Account for the 2017-2018 school year as required by A.R.S. §15-1121

**APPROVED.** Consent Agenda Item 7.15, Resolution to approve the Agua Fria Union High School District Revolving Fund Account for the 2017-2018 school year as required by A.R.S. §15-1121

**APPROVED.** Consent Agenda Item 7.16, Resolution to authorize Superintendent Dennis Runyan to act as the System Administrator on behalf of the AFUHSD for the Wells Fargo Corporate Card Program, and to approve

Travis Zander, Executive Director of Finance, to act as the Program Manager for maintenance of the account for the 2017-2018 school year

**APPROVED.** Consent Agenda Item 7.17, Resolution to authorize and appoint Travis Zander, Executive Director of Finance, as the Student Activity Treasurer for the 2017-2018 school year, per A.R.S. §15-1121, for Agua Fria, Desert Edge, Millennium, and Verrado high schools

**APPROVED.** Consent Agenda Item 7.18, Resolution to authorize the Superintendent, Executive Director of Educational Services and/or Executive Director of Finance to execute contracts in accordance with Board Policy DJE and A.R.S. §15-341

**APPROVED.** Consent Agenda Item 7.19, Resolution to approve listed administrators and staff members as authorized signers on Agua Fria Union High School District bank accounts for the 2017-2018 school year

**APPROVED.** Consent Agenda Item 7.20, Resolution to authorize the use of signature stamps and/or electronic signatures for current Governing Board Members in place of original signatures for salary contracts for the 2017-2018 school year

**APPROVED.** Consent Agenda Item 7.21, Resolution to authorize Superintendent Dennis Runyan, Executive Director of Finance Travis Zander, Executive Assistant to the Board Colette Hayes, or successor, and Denise Lowell-Britt as the Board's Legal Counsel to accept service of process on behalf of the AFUHSD Governing Board, per Rule 4.1 of the Arizona Rules of Civil Procedure

**APPROVED.** Consent Agenda Item 7.22, Gifts and Donations to include an equipment donation (medical braces/supplies for athletics) valued at \$25,000 from MioMed Orthopedics, Inc. to VHS; an equipment donation (refrigerator) valued at \$25 from Camille Batchelor to the MHS Football Team; an equipment donation (medical braces/supplies for athletics) valued at \$500 from Karrel De La Cruz to DEHS; a monetary grant award of \$5,000 from Lowes to Scott Hogan at DEHS; a monetary grant award of \$5,000 from Freeport-McMoRan Foundation to Scott Hogan at DEHS; a monetary grant award of \$4,922 from Salt River Project to Scott Hogan at DEHS; a monetary donation of \$155 from Phoenix Art Museum to support DEHS student field trips

## GIFTS AND DONATIONS

**APPROVED.** Consent Agenda Item 7.23, District Expense Report through May 31, 2017

BOARD APPROVED 6/28/17  
DISTRICT EXPENSE  
REPORT

**APPROVED.** Consent Agenda Item 7.24, Student Activity Accounts Reports for Agua Fria, Desert Edge, Millennium, and Verrado high schools through May 31, 2017

STUDENT ACTIVITY  
ACCOUNTS REPORTS

**APPROVED.** Consent Agenda Item 7.25, Payroll Vouchers #43-1038 and Expense Vouchers #7074, 7075, 7076, 7077

PAYROLL AND EXPENSE  
VOUCHERS

Mrs. Sandoval requested additional discussion on Consent Agenda Item 7.4 and wished to note an incorrect approval date on one of the Summary of Agenda Item coversheets. Mrs. Sandoval moved to approve the staff travel requests. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0.

STAFF TRAVEL  
REQUESTS

**APPROVED.** Consent Agenda Item 7.4, Staff Travel Requests to include Sean Smith/ISTE Conference/San Antonio, TX/June 25-28, 2017; Amy Spiwak/JEA Advisor's Institute/Las Vegas, NV/July 10-13, 2017; Elda Luna-Najera/National Association for the Education of Homeless Children and Youth Annual Conference/Chicago, IL/October 28-31, 2017

Mrs. Sandoval requested additional discussion on Consent Agenda Item 7.7. It was noted the revised 2017-2018 school calendar reflects one graduation date of May 19, 2018 as well as school event times. There will be a change in venue and all graduation ceremonies will be held at the University of Phoenix Stadium. Mrs. Sandoval moved to approve the revised school calendar. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0.

REVISED SCHOOL  
CALENDAR 2017-2018

**APPROVED.** Consent Agenda Item 7.7, Revised School Calendar 2017-2018

Mrs. Sandoval requested clarification for the District's recommendation to increase student lunch prices. Mr. Zander advised the Board that the District participates in the National School Lunch Program which includes federal funding reimbursements. Mr. Zander further explained the requirements to assure compliancy with USDA regulations. Mrs. DeCoste moved to approve the price increase for the 2017-2018 school year. Ms. Hill seconded the motion and it passed with a 3-2 vote. Mrs. Sandoval and Mrs. Utecht cast the dissenting votes.

MEAL PRICE INCREASE

**APPROVED.** Consent Agenda Item 7.11, Agua Fria Food Services Meal Price Increase (2017-2018)

There were no requests for future board agenda items.

FUTURE AGENDA ITEMS

There being no further business, Mrs. Sandoval moved to adjourn the Regular Board Meeting at 7:10 PM. Mrs. DeCoste seconded the motion and it passed with a vote of 5-0.

ADJOURNMENT

*(\* Complete and approved lists are available upon request in the Superintendent's Office and/or can be found as posted with the June 14, 2017 agenda on BoardDocs.)*

President	_____
Member	_____
Member	_____
Member	_____
Member	_____
Superintendent	_____