

**REGULAR BOARD MEETING
AGUA FRIA UNION HIGH SCHOOL DISTRICT #216
District Office Boardroom
1481 N. Eliseo Felix Jr. Way, Avondale, AZ 85323
June 13, 2018**

Mrs. Gina DeCoste, Clerk
Ms. Maxine Hill, Member
Mr. Tom Rosztoczy, Member
Mrs. Mariana Sandoval, Member
Mrs. Mary Kay Utecht, President

**BOARD MEMBERS
PRESENT**

Dr. Dennis Runyan, Superintendent
Mrs. Marcie Rodriguez, Executive Director, Finance
Mrs. Sandra Haiflich, Executive Director, Accountability and Accreditation
Mr. Mike Shepard, Executive Director, Support Services
Mr. Sean Smith, Director, Data and Assessment
Ms. Anne Wisener, Director, Career and Technical Education
Ms. Mary Hammonds, Director, Facilities and Maintenance
Ms. Dani Danielak, Director, Transportation
Mr. Patrick Becker, Director, Special Education

**ADMINISTRATORS
PRESENT**

Eddie Zamora, Mike Sinor, Paloma Perry, Toni Mueller, Lisa Dailey, Jeanette Maldonado, Lauren Owens, Rita Fisher, Oscar Gironi, Dana McCarty

STAFF PRESENT

Felipe Buez

OTHERS PRESENT

Mrs. Utecht called the Regular Board Meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

**CALL TO ORDER –
PLEDGE OF
ALLEGIANCE**

It was moved by Mr. Rosztoczy to approve the minutes of the May 2, 2018 Special Board Meeting, the May 9, 2018 Regular Board Meeting and the May 23, 2018 Special Board Meeting as presented. The motion was seconded by Mrs. Sandoval, and carried unanimously.

**APPROVAL OF
MINUTES**

The following retirees were recognized for their years of service to the District:

Robert Parrish
Eddie Zamora

RECOGNITIONS

*CELEBRATION OF
RETIREES*

The Call to Public agenda item allows individuals the opportunity to address the Governing Board on any issue within the jurisdiction of the Board. Comments are limited to three minutes per person. There were no requests to speak.

CALL TO PUBLIC

It was moved by Ms. Hill to approve the language for the Certified and Certified Non-Instructional contract addendum associated with the proposed salary increase. The motion was seconded by Mrs. DeCoste, and carried unanimously.

**APPROVAL OF
LANGUAGE FOR
CERTIFIED CONTRACT
ADDENDUM**

Mrs. Rodriguez provided a recap of recommendations for salary increases. These recommendations were presented at a Board Study Session held on May 23, 2018. The salary increases are made possible through the receipt of \$2.3 million in additional state funds. The recommended increases were as follows for each employee group:

**REVIEW OF PROPOSED
RECOMMENDATIONS
FOR SALARY
INCREASES**

Certified and Certified Non-Instructional, including classroom teachers, counselors, librarians, teacher mentors, instructional specialists, social workers, speech language pathologists, teachers on special assignment, occupational and physical therapists (if District employee) - \$2,685.00 flat amount to base for each certified employee, plus 4%.

Classified – additional 1.25%

Administrators – additional 1.25%

It was moved by Mrs. DeCoste to approve the recommendation for Classified salary increases as presented. The motion was seconded by Ms. Hill, and carried with four “yes” votes and one “no” vote cast by Mrs. Sandoval.

**APPROVAL OF
CLASSIFIED SALARY
INCREASES**

It was moved by Mrs. Utecht to approve the recommendation for Certified salary increases, including the issuance of contract addendums as presented. The motion was seconded by Mrs. DeCoste, and carried unanimously.

**APPROVAL OF
CERTIFIED SALARY
INCREASES**

It was moved by Mr. Rosztoczy to approve the recommendation for Certified Non-Instructional salary increases, including issuance of contract addendums as presented. The motion was seconded by Ms. Hill, and carried unanimously.

**APPROVAL OF
CERTIFIED NON-
INSTRUCTIONAL
SALARY INCREASES**

It was moved by Mr. Rosztoczy to approve the recommendation for Administrator salary increases as presented. The motion was seconded by Ms. Hill, and carried with three “yes” votes. Mrs. Utecht and Mrs. Sandoval voted “no.”

**APPROVAL OF
ADMINISTRATOR
SALARY INCREASES**

Two new West-MEC courses were presented for approval. The courses are Hairstyling Foundations I and Hairstyling Foundations II. Approval will permit District students to enroll in these two courses. It was moved by Mrs. Sandoval to approve the addition of West-MEC’s Hairstyling Foundations I and II to the course offerings for the 2018-2019 school year. The motion was seconded by Mrs. DeCoste, and carried unanimously.

**APPROVAL OF COURSE
PROPOSALS FOR
HAIRSTYLING**

Mr. Shepard shared some information from a Board discussion in the spring of 2017 related to options for video recording and/or livestreaming Governing Board meetings. Following discussion, it was moved by Mrs. Sandoval to direct Administration to explore the current options and associated costs and to bring that information back to the Board for consideration. The motion was seconded by Mr. Rosztoczy, and carried unanimously.

**APPROVAL FOR THE
VIDEO RECORDING OF
GOVERNING BOARD
MEETINGS**

BEGINNING OF CONSENT AGENDA ITEMS

Mr. Rosztoczy moved the approval of the Consent Agenda with the exception of Item 7.21, Approval of Sole Source Procurement with Houghton Mifflin Harcourt for Read 180. The motion was seconded by Mrs. Sandoval, and carried with a 5-0 vote. The following items were approved:

CONSENT AGENDA

APPROVED. Consent Agenda Item 7.2, *Ratification of Human Resource Report containing the hiring of new employees, reassignments, requests for leave of absence, resignations, retirements, terminations, extra duty assignments and volunteers.

*HUMAN RESOURCE
REPORT*

APPROVED. Consent Agenda Item 7.3, *Consideration of Approval of Out-of-State Travel Requests, including:

*OUT OF STATE TRAVEL
REQUESTS*

Lauren Owens/Instructional Technology Specialist to attend the International Society for Technology in Education's (ISTE) 2018 Conference: The Epicenter of EdTech, June 23-27, 2018 in Chicago, Illinois.

Emily King/Millennium Teacher to attend required International Baccalaureate teacher training, Language A: Language & Literature Category 2 through United World College USA, July 11-14, 2018 in Albuquerque, New Mexico.

Tracy Zelinkas/Millennium Spanish Teacher to attend required International Baccalaureate teacher training, Language Ab Initio Category 1 and 2 through United World College USA, July 11-14, 2018, in Albuquerque, New Mexico.

Julie Jones/Principal/Millennium to attend 2018 National Association of Secondary School Principals' Institute, September 22-29, 2018 in Washington, DC.

APPROVED. Consent Agenda Item 7.4, *Ratification of the Gifts and Donations Report for the Month of May 2018 containing gifts and donations in support of the District from students, parents, staff and community members. The following donations were approved:

*GIFTS AND DONATIONS
REPORT*

Raymond F. Karvis - \$1,000.00 for the Football program at Canyon View High School

Millennium HS Safe Night Out - \$2,310.00 for student use (donation from cancelled Grad Night Party)

Pebble Creek Musicians – band music and equipment valued at \$1,000.00 for Millennium High School

Pebble Creek Musicians – choir music and equipment valued at \$500.00 for Millennium High School

APPROVED. Consent Agenda Item 7.5, *Ratification of the Student Activity Report for the Month of May 2018 showing the expenditures and account balances in club and student activity accounts for Agua Fria, Desert Edge, Millennium and Verrado High Schools.

*STUDENT ACTIVITY
REPORT*

APPROVED. Consent Agenda Item 7.6, *Ratification of the District General Expense Report for the Month Ending May 31, 2018.

*DISTRICT GENERAL
EXPENSE REPORT*

APPROVED. Consent Agenda Item 7.7, *Renewal of an Intergovernmental Agreement (IGA) with Northern Arizona University for Sports Medicine Internships, for a period of five years commencing on July 1, 2018 and concluding on June 30, 2023.

*RENEWAL OF IGA WITH
NAU FOR SPORTS
MEDICINE INTERNSHIPS*

APPROVED. Consent Agenda Item 7.8, *Renewal of the Intergovernmental Agreement (IGA) with City of Buckeye for School Resource Officers for the 2018-2019 School Year at Verrado High School.

*RENEWAL OF IGA WITH
CITY OF BUCKEYE FOR
SCHOOL RESOURCE
OFFICERS FOR 2018-2019*

APPROVED. Consent Agenda Item 7.9, *Renewal of Technology Education and Literacy in Schools (TEALS) Agreement with Agua Fria High School for the 2018-2019 School Year.

*RENEWAL OF TEALS
AGREEMENT WITH AGUA
FRIA HIGH SCHOOL*

APPROVED. Consent Agenda Item 7.10, *Appointment of Maricopa County Superintendent of Schools as Chief Disbursing Office for Wage Garnishments for the 2018-2019 Fiscal Year for all garnishments made upon employees of the Agua Fria Union High School District.

*APPOINTMENT OF CHIEF
DISBURSING OFFICE FOR
WAGE GARNISHMENTS
FOR 2018-2019*

APPROVED. Consent Agenda Item 7.11, *Authorization for the Signing of Payroll and Expense Vouchers for the 2018-2019 Fiscal Year between Board meetings and to ratify the expenditures as reported on the vouchers at the next regularly scheduled Board meeting as required by A.R.S. 15-321.

*AUTHORIZATION FOR
SIGNING OF
PAYROLL/EXPENSE
VOUCHERS FOR 2018-2019*

APPROVED. Consent Agenda Item 7.12, *Establishment of the Food Service Revolving Fund for the 2018-2019 Fiscal Year in the amount of \$500.00 in accordance with A.R.S. 15-1121.

*ESTABLISHMENT OF
FOOD SERVICE
REVOLVING FUND FOR
2018-2019*

APPROVED. Consent Agenda Item 7.13, *Establishment of the District Revolving Fund for the 2018-2019 Fiscal Year in the amount of \$2,000.00 in accordance with A.R.S. 15-1121.

*ESTABLISHMENT OF
DISTRICT REVOLVING
FUND FOR 2018-2019*

APPROVED. Consent Agenda Item 7.14, *Establishment of Student Activity and Assistant Student Activity Treasurers for the 2018-2019 Fiscal Year appointing Marcie Rodriguez, Executive Director for Finance, as the Student Activity Treasurer and the following Assistant Student Activity Treasurers:

*APPOINTMENT OF
STUDENT ACTIVITY AND
ASSISTANT STUDENT
ACTIVITY TREASURERS
FOR 2018-2019*

Tim Butler, Assistant Principal, Agua Fria High School
Talmadge Tanks, Assistant Principal, Desert Edge High School
Remegio Gordillo, Assistant Principal, Millennium High School
Adam Brezovsky, Assistant Principal, Verrado High School

APPROVED. Consent Agenda Item 7.15, *Approval of System Administrator on behalf of the District for the Wells Fargo Corporate Card Program for the 2018-2019 Fiscal Year appointing Superintendent Dennis Runyan as the System Administrator and Executive Director for Finance Marcie Rodriguez as the Program Manager for maintenance of the account.

*APPROVAL OF SYSTEM
ADMINISTRATOR ON
BEHALF OF AFUHS D FOR
WELLS FARGO
CORPORATE CARD
PROGRAM FOR 2018-2019*

APPROVED. Consent Agenda Item 7.16, *Authorized Signers for the Execution of Contracts for the 2018-2019 Fiscal Year approving the Superintendent, Executive Director of Finance and Executive Director for Educational Services to execute contracts in accordance with Board Policy DJE.

*AUTHORIZATION OF
SIGNERS FOR EXECUTION
OF CONTRACTS FOR 2018-
2019*

APPROVED. Consent Agenda Item 7.17, *Authorized Signers on District Bank Accounts for the 2018-2019 Fiscal Year for the following Wells Fargo accounts:

*AUTHORIZATION OF
SIGNERS ON DISTRICT
BANK ACCOUNTS FOR
2018-2019*

Auxiliary Clearing Fund – Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter
Insurance Fund - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter
Flex/Dependent Care Fund - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter

AFUHSD Clearing Account - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter

AFUHSD Revolving Checking - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter

Electronic Tax Reporting Account - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter

AFUHSD Retirement Account - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter

Agua Fria Food Service Credit Card Account - Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter

Food Service Checking - Dennis Runyan, Marcie Rodriguez, Dane Baxter

Food Service Revolving Fund - Dennis Runyan, Marcie Rodriguez, Dennis Runyan, Marcie Rodriguez, Thomas Huffman, Dane Baxter Dane Baxter

Agua Fria High School Revolving Fund Checking - Dennis Runyan, Ernest Molina, Marcie Rodriguez, Thomas Huffman, Dane Baxter

Millennium High School Revolving Fund Checking - Dennis Runyan, Tamee Gressett, Marcie Rodriguez, Thomas Huffman, Dane Baxter

Desert Edge High School Revolving Fund Checking - Dennis Runyan, Julie Jones, Marcie Rodriguez, Thomas Huffman, Dane Baxter

Verrado High School Revolving Fund Checking - Dennis Runyan, Kristen Tiffany, Marcie Rodriguez, Thomas Huffman, Dane Baxter

APPROVED. Consent Agenda Item 7.18, *Authorization for the use of Stamps or Electronic Signatures of current Board Members for Salary Contracts.

AUTHORIZATION FOR USE OF STAMPS OR ELECTRONIC SIGNATURES OF BOARD MEMBERS ON SALARY CONTRACTS

APPROVED. Consent Agenda Item 7.19, *Authorization to accept service of process on behalf of the Agua Fria Union High School District Governing Board to Superintendent Dennis Runyan, Executive Director for Finance Marcie Rodriguez and Executive Assistant to the Board Dana McCarty, or successor, and Denise Lowell-Britt as the Board’s legal counsel per Rule 4.1 of the Arizona Rules of Civil Procedure.

AUTHORIZATION FOR ACCEPTANCE OF SERVICE OF PROCESS ON BEHALF OF GOVERNING BOARD FOR 2018-2019

APPROVED. Consent Agenda Item 7.20, *Approval of Sole Source Vendors for Ongoing Service Agreements to the following for the 2018-2019 fiscal year:

- Edupoint Educational Systems – Software Licenses for Student Information Systems - \$41,066.83
- Frontline Education – Time & Attendance Subscription - \$28,066.50
- Assessment Technology – Galileo K-12 Online Software - \$64,000.00

APPROVAL OF SOLE SOURCE VENDORS FOR ONGOING SERVICE AGREEMENTS

APPROVED. Consent Agenda Item 7.22, *Approval for Disposal of Miscellaneous District Property, including busses, musical instruments and band helmets that are fully depreciated and have no remaining useful life.

APPROVAL FOR DISPOSAL OF MISCELLANEOUS DISTRICT PROPERTY

APPROVED. Consent Agenda Item 7.23, *Approval of Parent Teacher Organization Application for Agua Fria High School Beach Volleyball Booster Club.

APPROVAL OF PARENT TEACHER ORGANIZATION APPLICATION FOR AGUA FRIA HS BEACH VOLLEYBALL BOOSTER CLUB

ITEMS PULLED FROM THE CONSENT AGENDA

Mrs. Utecht pulled Item 7.21, *Approval of Sole Source Procurement with Houghton Mifflin Harcourt for Read 180, from the Consent Agenda and stated that she would like to see data on the efficacy of the Read 180 program before considering the approval of sole source procurement. Administration agreed to provide some information. It was then moved by Mrs. Utecht to table approval of sole source procurement to Houghton Mifflin Harcourt. The motion was seconded by Mrs. Sandoval, and carried unanimously. The item will be reconsidered for approval at the June 27, 2018 Board meeting.

APPROVAL OF SOLE SOURCE PROCUREMENT WITH HOUGHTON MIFFLIN HARCOURT FOR READ 180

TABLED.

Dr. Runyan reported on the following:

SUPERINTENDENT'S REPORT

- Site visits
- Graduation at University of Phoenix Stadium
 - Mrs. Utecht suggested the District provide closed captioning of ceremonies in Spanish for next year.
- New band uniforms for Verrado High School
- Recognition of Julie Jones as Arizona's Secondary School Principal of the Year

Mrs. Sandoval invited her fellow Board members to attend a reception hosted by the Arizona School Boards Association at the NALEO (National Association of Latino Elected Officials) Conference at 4:30 p.m. on June 22, 2018 in the Sedona Room of the Arizona Biltmore.

GOVERNING BOARD MEMBER REPORTS

The following items were requested by the Board:

FUTURE AGENDA ITEMS

- Agenda Item - Review of Equal Opportunity, Non-Discrimination and Harassment Policies (Mrs. Sandoval)
- Presentation – on hiring and staffing at June 27, 2018 Board meeting to include, but not be limited to, the following components (Mrs. Utecht):
 - Years of experience
 - Percentage at Master's degree
 - Percentage of teachers teaching out of major field
 - Number of 6/5's contracts, including those in core subjects and those being taught by PE teachers
 - Percentage of teacher retention from last year
 - Percentage of new hires, excluding those for the new school, and the percentage of those who will be teaching out of their field of study

It was moved by Mr. Rosztoczy, seconded by Mrs. Sandoval, to adjourn the meeting. The motion carried 5-0 and the meeting adjourned at 6:23 p.m.

ADJOURNMENT

** Complete and approved lists/reports are available upon request in the Superintendent's Office and/or can be found as posted with the June 13, 2018 agenda on BoardDocs.*

President _____

Clerk _____

Member _____

Member _____

Member _____

Superintendent _____