Agua Fria Union High School District No. 216

PROFESSIONAL DEVELOPMENT
VERIFIED HOURS FOR CERTIFICATE RENEWAL:
FORM C

CERTIFICATE RENEWAL

Complete **Form C for Certificate Renewal and Verification of Professional Development Hours:**

1. **Attach a copy** of each professional development certificate that indicates professional development hours earned for individual workshops, in-services, etc.
   AND/OR
2. Have your site principal/supervisor sign this form verifying the total number of professional development hours completed at your site. **Attach the report of those hours.**
3. Submit this completed form to verify Professional Development Hours for Certificate Renewal (with attachments) to the Human Resources Department.

_____ has completed _____ Professional Development Hours
Name of Certified Staff Member (Please Print) number of hours

between the dates of _____/_____/_____ and _____/_____/_____
month/day/year month/day/year

(Please remember that Professional Development Hours must be completed between the issue and expiration dates of your current and valid Standard Certificate).

Please check your current site:

- ❑ Agua Fria High School
- ❑ Canyon View High School
- ❑ Desert Edge High School
- ❑ Millennium High School
- ❑ Verrado High School
- ❑ New Directions
- ❑ Coldwater Academy
- ❑ District Office

I verify that the above-named certified staff has completed the number of Professional Development Hours indicated above.

_____ _____
Site Principal/Supervisor (Must be signed by administrator) Date