

**REGULAR BOARD MEETING
AGUA FRIA UNION HIGH SCHOOL DISTRICT #216**

**District Office Boardroom
1481 N. Eliseo Felix Jr. Way, Avondale, AZ 85323
July 11, 2018**

Mary Kay Utecht, President
Mrs. Gina DeCoste, Clerk
Mrs. Marian Sandoval, Member
Mr. Tom Rosztoczy, member

**BOARD MEMBERS
PRESENT**

Ms. Maxine Hill, Member

**BOARD MEMBERS
ABSENT**

Mr. Tom Huffman, Executive Director, Educational Services
Mrs. Marcie Rodriguez, Executive Director, Finance
Mrs. Sheila Sorenson, Executive Director, Human Resources
Mrs. Sandra Haiflich, Executive Director,
Accountability/Accreditation
Mr. Grant Conway, Director, Curriculum
Mr. Sean Smith, Director, Data and Assessment
Ms. Anne Wisener, Director, Career and Technical
Education
Ms. Mary Hammonds, Director, Facilities and
Maintenance

**ADMINISTRATORS
PRESENT**

Cami Gardin, Tracy Dunbar, Mike Sinor, Ken LaChapelle, Sam Eid,
Leticia DeLintt

STAFF PRESENT

Vickie Landis

OTHERS PRESENT

Mrs. Utecht called the Regular Board Meeting to order at 5:30 p.m. and
led the Pledge of Allegiance.

**CALL TO ORDER –
PLEDGE OF
ALLEGIANCE**

It was moved by Mrs. Utecht to convene Public Hearing pursuant to A.R.S.
15-948(C) and (D), 15-905, 15-905.01, 15-962(D) and 15-1103(C) for
review of the proposed Maintenance and Operations and District Additional
Assistance Budgets for Fiscal Year 2018-2019. The purpose of the hearing
was to provide public opportunity for questions and discussion.

**CONVENE
PUBLIC
HEARING**

Mrs. Rodriguez provided an overview of the Maintenance and Operations Expenditures Comparisons for Fiscal Year 2018 and 2019 and reviewed growth to support the new school based on the FY 2019 projected average daily membership of 8,000 students. Mrs. Rodriguez also reviewed carryover history and change to the FY 2019 tax rates. Clarifying questions from the Board were responded to by Mrs. Rodriguez. Mrs. Utecht expressed interest in the possibility of holding conversations relative to federal impact funds in the future. There were no questions from the audience.

**PRESENTATION OF
PROPOSED
MAINTENANCE AND
OPERATIONS AND
DISTRICT
ADDITIONAL
ASSISTANCE
BUDGETS FOR
FISCAL YEAR 2018-
2019**

Mrs. Utecht moved to adjourn the Public Hearing on the proposed fiscal year 2019 budget. The motion was seconded by Mr. Rosztoczy and carried with a 4-0 vote.

**ADJOURN PUBLIC
HEARING**

It was moved by Mrs. DeCoste to approve the minutes of the June 27, 2018 Regular Board Meeting as presented. The motion was seconded by Mrs. Utecht, and carried with a 3-0 vote with Mr. Rosztoczy abstaining from the vote due to his absence at the meeting in question.

**APPROVAL OF
MINUTES**

The Call to Public agenda item allows individuals the opportunity to address the Governing Board on any issue within the jurisdiction of the Board. Comments are limited to three minutes per person. There were no requests to speak.

CALL TO PUBLIC

BEGINNING OF ACTION AGENDA ITEMS

It was moved by Mr. Rosztoczy to adopt the Maintenance and Operations and District Additional Assistance Fund Budgets for the 2018-2019 Fiscal Year as presented by Administration. The motion was seconded by Mrs. DeCoste and carried with a vote of 4-0.

BUDGET ADOPTION

Mrs. Rodriguez and Mr. Huffman answered questions from the Board requesting clarification concerning annual procurement processes. It was moved by Mr. Rosztoczy to approve the proposal for Construction Manager at Risk for Agua Fria High School. The motion was seconded by Mrs. Utecht and carried with a vote of 4-0.

**PROPOSAL FOR
CONSTRUCTION
MANAGER AT RISK FOR
AGUA FRIA HIGH
SCHOOL**

BEGINNING OF CONSENT AGENDA ITEMS

Mr. Rosztoczy moved the approval of the Consent Agenda with the exception of Item 8.5, Job Description. The motion was seconded by Mrs. Sandoval, and carried with a 4-0 vote. The following items were approved:

APPROVED. Consent Agenda Item 8.2 *Ratification of Human Resource Report containing the hiring of new employees, reassignments, requests for leave of absence, resignations, retirements, terminations, extra duty assignments and volunteers.

APPROVED. Consent Agenda Item 8.3 Payroll Voucher No. 36

APPROVED. Consent Agenda Item 8.4 Ratification of District General Expense Report for the Month Ending June 30, 2018.

APPROVED. Consent Agenda Item 8.6 Student Activity Report – July 1, 2017 – July 9, 2018.

CONSENT AGENDA

HUMAN RESOURCE REPORT

PAYROLL VOUCHER

ITEMS PULLED FROM THE CONSENT AGENDA

Mrs. Utecht pulled Item 8.5, *Job Description, from the Consent Agenda and reviewed a previous agreement as discussed in the June 27, 2018 Governing Board meeting. It was then moved by Mrs. Utecht to table approval of Job Description – Administrative Assistant I. There was additional discussion and agreement by the Governing Board to table this item until the Board has an opportunity to hold a Study Session. The motion was seconded by Mrs. Sandoval, and carried unanimously. **TABLED.**

JOB DESCRIPTION

Mrs. DeCoste reported she attended the Summer Graduation and it was nice to be there and see students graduate; it was a nice event.

INFORMATIONAL REPORTS

Mrs. Utecht reported she attended a community forum to address issues of concern to the community and staff. The staff did a superb job in a difficult situation and categorized comments in the following three areas: 1) Trust; 2) Community; and 3) Concern by parents for the safety of their children. The staff went to work right away and this was an opportunity for growth and there was a can do spirit among the leaders and community.

Discussions concerning the upcoming Governing Board retreat were held. Mrs. Utecht explained that the morning would be a presentation from a national consultant on excelling low-socio economic schools and the afternoon would be a normal Board retreat.

- Mrs. DeCoste explained recycling opportunities through OCM. Administration will provide an update at a future Board meeting.
- Mrs. Sheila Sorenson will provide a presentation to review hiring and staffing information at the July 25, 2018 Board meeting.

FUTURE AGENDA ITEMS

Pursuant to A.R.S. 38-431(A)(2) and 15-843, the Governing Board may convene in Executive Session: 1) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; and 2) to hear information, review records, and/or hear testimony concerning parent’s appeal of administration’s decision to impose a long-term suspension.

CALL FOR EXECUTIVE SESSION

Recess of Regular Meeting for Execution Session

The Regular Meeting recessed at 6:10 p.m.

Executive Session

1. The Executive Session was called to order by President Utecht at 6:23 p.m.

2. Reading of Confidentiality Statement

3. Discussion – Student Suspension

Pursuant to A.R.S. §38-431.03(A)(2) and A.R.S. § 15-843 – Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

4. Adjournment of Executive Session

Mr. Rosztoczy moved to adjourn Executive Session; seconded by Mrs. Sandoval. Executive Session adjourned at 6:58 p.m.

At 6:58 p.m. Governing Board Members returned to the Board Room. There being no further business, it was moved by Mr. Rosztoczy, seconded by Mrs. Sandoval, to adjourn the meeting. The motion carried 5-0 and the meeting adjourned at 6:59 p.m.

ADJOURNMENT

** Complete and approved lists/reports are available upon request in the Superintendent’s Office and/or can be found as posted with the July 11, 2018 agenda on BoardDocs.*

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| President | _____ |
| Clerk | _____ |
| Member | _____ |
| Member | _____ |
| Member | _____ |
| Superintendent | _____ |