

**REGULAR BOARD MEETING/EXECUTIVE SESSION MINUTES
AGUA FRIA UNION HIGH SCHOOL DISTRICT #216
District Office Boardroom
1481 N. Eliseo Felix Jr. Way, Avondale, AZ 85323
July 25, 2018**

Mrs. Gina DeCoste, Clerk
Ms. Maxine Hill, Member
Mrs. Mariana Sandoval, Member
Mrs. Mary Kay Utecht, President

**BOARD MEMBERS
PRESENT**

Mr. Tom Rosztoczy, Member

**BOARD MEMBERS
ABSENT**

Dr. Dennis Runyan, Superintendent
Mr. Thomas Huffman, Executive Director, Educational Services
Mrs. Marcie Rodriguez, Executive Director, Finance
Mrs. Sandra Haiflich, Executive Director, Accountability and Accreditation
Mr. Mike Shepard, Executive Director, Support Services
Mrs. Sheila Sorenson, Executive Director, Human Resources
Mr. Patrick Becker, Director, Special Education
Mrs. Anne Wisener, Director, Career and Technical Education
Dr. Shelle Schlosser, Coordinator, Non-Traditional Programs

**ADMINISTRATORS
PRESENT**

Lisa Dailey, Tracy Dunbar, Cami Gardin, Leticia DeLintt

STAFF PRESENT

Marcie Christy, Stephanie Sid, Jennifer Williams, Kathy Costello, Cody Costello, Christian Iannello, Steve May, Edward Corona

OTHERS PRESENT

Mrs. Utecht called the Regular Board Meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

**CALL TO ORDER –
PLEDGE OF
ALLEGIANCE**

It was moved by Mrs. Mary Kay Utecht to convene an Executive Session pursuant to A.R.S. 38-431.03 (A)(3) - and A.R.S. 38-431.03(A)(4) – The Governing Board may vote to convene an executive session for discussion or consultation for legal advice with the Board’s attorney regarding Insurance Coverages and status of threatened, pending or recently resolved legal matters; Discussion or consultation with the Board’s attorney to consider its position and instruct its attorney(s) regarding pending or contemplated litigation. The motion was seconded by Ms. Maxine Hill, and carried unanimously. The following statement was read by Mrs. Utecht:
“The Open Meeting Law requires that a public body advise all persons attending an Executive Session or obtaining access to Executive Session Minutes or information, that such minutes and information are confidential. The Executive Session will not be open to the public.”

**CONVENE EXECUTIVE
SESSION**

The Regular Meeting reconvened at 6:21 p.m.

**RETURN TO REGULAR
SESSION**

The Call to Public agenda item allows individuals the opportunity to address the Governing Board on any issue within the jurisdiction of the Board. Comments are limited to three minutes per person. There was one request to speak.

CALL TO PUBLIC

Mrs. Haiflich read a written statement provided by Mr. Justin Blackburn, a community member, relative to an employee file and the appeal of an injunction.

Mike Shepard, Executive Director of Support Services, provided the Board with a Year-End Discipline Report that included the following: 1) In-School Suspension Summary; 2) Long Term Suspension Summary and 3) Out-of-School Suspension Summary. Mr. Shepard also provided an overview of how in-school suspensions are implemented at the sites. Out-of-school suspensions indicate an upward trend and in-school suspensions have had a downward trend. Mr. Shepard explained the challenges students face as a result of a long term suspension and the opportunities available through the Alternative to Long Term Suspension (ALTS) program in our district. Students are given the opportunity to continue their credits via our online program. Mr. Shepard and Dr. Runyan responded to questions from the Board related to reducing the numbers, possible interventions and why it would be helpful to look at data in percentages.

PRESENTATION – YEAR END DISCIPLINE REPORT

Mrs. Sheila Sorenson, Executive Director of Human Resources, provided the Board with an overview of the AFUHSD Annual Staffing and Hiring Report. Mrs. Sorenson reviewed the increase in FTE allocations, projected student enrollment, staffing ratio, comparison staffing ratios (AFUHS ratio is 29:1) and the average retention rate of 84% which is an increase over the previous year. Mrs. Sorenson suggested coming back in October as there can be several different formulas based on FTE, contracts offered vs. resignations vs. how many returned. Mrs. Sorenson also reviewed reasons for resignations, two-year retention comparison (7% increase), teacher experience, expertise and certifications, 6/5 assignments and average Math and English sizes. Mrs. Sorenson responded to clarifying questions from the Board relative to appropriate certifications, target ratio and current teacher count.

PRESENTATION – AFUHSD ANNUAL STAFFING AND HIRING REPORT

It was moved by Mrs. DeCoste to approve the minutes of the July 11, 2018 Regular Board Meeting as presented. The motion was seconded by Mrs. Utecht and carried with a 4-0 vote. Mrs. Hill requested to hold additional discussions related to the July 11th informational report during the Future Agenda Items section.

APPROVAL OF MINUTES

BEGINNING OF ACTION AGENDA ITEMS

Mr. Huffman brought forward a recommendation for Mr. John Speer, long term hearing officer for the 2018-2019 school year and reviewed Mr. Speer's prior experience. It was moved by Mrs. DeCoste to approve the long term hearing officer for the 2018-2019 school year. The motion was seconded by Ms. Hill and carried with a 4-0 roll call vote.

LONG TERM HEARING OFFICERS FOR THE 2018-2019 SCHOOL YEAR

It was moved by Ms. Hill to approve the Intergovernmental Agreement (IGA) with Western Maricopa Educational Center (West-MEC) for 2018-2019 school year; seconded by Mrs. DeCoste. In a roll call vote, the motion carried 4-0.

**IGA WITH WESTERN
MARICOPA
EDUCATIONAL CENTER
(WEST-MEC) FOR 2018-
2019 SCHOOL YEAR**

BEGINNING OF CONSENT AGENDA ITEMS

Mrs. DeCoste moved to approve the Consent Agenda; seconded by Mrs. Utecht. In a roll call vote, the motion carried 4-0. The following items were approved:

CONSENT AGENDA

APPROVED. Consent Agenda Item 9.2, *Ratification of Human Resource Report containing the hiring of new employees, reassignments, requests for leave of absence, resignations, retirements, terminations, extra duty assignments and volunteers.

*HUMAN RESOURCE
REPORT*

APPROVED. Consent Agenda Item 9.3, Gifts and Donations to include Learning Grant from SRP to DEHS for The Intersection of Physics and Art-From Prisms Perspective Project; Phoenix Art Museum, reimbursement to DEHS for bus travel to museum; AC Supply for two schero robots STEM kit; Lifetime Moving & Storage for banner - Boys' Basketball program; and Clear Sky Dermatology for banner – Football program

GIFTS AND DONATIONS

APPROVED. Consent Agenda Item 9.4, Disposal and Miscellaneous District Property. Removal of miscellaneous furniture and equipment from the District's General Fixed Assets Listing. The District will also be disposing textbooks that are no longer used in the District.

*DISPOSAL AND
MISCELLANEOUS
DISTRICT PROPERTY*

APPROVED. Consent Agenda Item 9.5, Student Activities Reports for Agua Fria, Canyon View, Desert Edge, Millennium and Verrado High Schools – July 1, 2018 – July 15, 2018

*STUDENT ACTIVITY
REPORTS*

APPROVED. Consent Agenda Item 9.6, Payroll and Expense Vouchers including payroll vouchers #s 37, 38, 39, 40, 41 and expense vouchers 8091, 8092, 9001, 9002

*PAYROLL AND EXPENSE
VOUCHERS*

Ms. Hill reported she was able to attend part of the strategic planning meeting and noted it got off to a wonderful start. We are gearing up for the Advanced Accreditation and commended Mrs. Haiflich and everyone that has worked very hard. Ms. Hill also attended the administrators retreat; the Dashboard was a new item and thanked the administrators for the invitation.

**GOVERNING BOARD
MEMBER REPORTS**

Ms. Hill held discussions related to future items concerning the scheduled Board retreat, allocation of funds for board requested academic services, setting the agenda and future expectations.

**FUTURE AGENDA
ITEMS**

Mrs. Utecht moved to adjourn the Regular Meeting; seconded by Mrs. DeCoste. In a roll call vote, the motion carried with a 4-0 vote and the meeting adjourned at 7:19 p.m.

ADJOURNMENT

** Complete and approved lists/reports are available upon request in the Superintendent's Office and/or can be found as posted with the July 25, 2018 agenda on BoardDocs.*

President	_____
Clerk	_____
Member	_____
Member	_____
Member	_____
Superintendent	_____