

APPROVED
Regular Board Meeting
Wednesday, December 12, 2018
Agua Fria Union High School District #216
District Office Boardroom
1481 North Eliseo Felix Jr. Way, Avondale, AZ 85323

BOARD MEMBERS PRESENT

Mrs. Mary Kay Utecht, Board President
Mrs. Gina DeCoste, Board Clerk
Ms. Maxine Hill, Member
Mr. Tom Rosztoczy, Member
Mrs. Mariana Sandoval, Member

ADMINISTRATORS PRESENT

Dr. Dennis Runyan, Superintendent
Mr. Thomas Huffman, Executive Director of Educational Services
Mrs. Sandra Haiflich, Executive Director of Accountability and Accreditation
Mrs. Marcie Rodriguez, Executive Director of Finance
Mr. Mike Shepard, Executive Director of Support Services
Mrs. Sheila Sorenson, Executive Director of Human Resources
Dr. Grant Conway, Director, Curriculum
Ms. Tamee Gressett, Principal, Millennium High School
Ms. Julie Jones, Principal, Desert Edge High School
Mr. Ernie Molina, Principal, Agua Fria High School
Mr. Phillip Nowlin, Principal, Canyon View High School
Dr. Shelle Schlosser, Director, Non-Traditional Programs
Mr. Sean Smith, Director, Assessment
Ms. Kristen Tiffany, Principal, Verrado High School
Ms. Anne Wisener, Director, Career and Technical Education
Ms. Melissa Yapo, Assistant Principal

STAFF PRESENT

Luke Allpress, Gerry Angulo, Melanie Colin, Chris Fried, Leticia DeLintt, Tony Gardner, Oscar Gironi, Jill Goodall, Kathy Gross, Richard Gross, Jen Grumbling, Scott Harris, Scott Hogan, Bill Lucas, Elda Luna-Najera, Melissa Mangahas, Paloma Perry, Erin O'Shaughnessy, Lauren Owens, Kaitlyn Secor, Erin Seidner, C. Mike Sinor, Analy Talamante, Jill Thomas, Gen Turnbull, Robert Vernier, Travis Waldron, Kendy Walker, Joe Werner

OTHERS PRESENT

Catherine Broski, Dolores Broski, Alicia Casanova, Guadalupe Espitia, Brianna Fenwick, Anabelle Gonzales, Kylie Grant, Lindsey Harris, Diane Hedges, Madison Hedges, Mark Hedges, Vickie Landis, Anna Lucas, Samuel Oh, Gicelle Quitangon, Jill Rosztoczy, Joseph Sherer, Justin Sherer, Ron Talley, Brooke Zanon, Autumn Zebrowski

1. CALL TO ORDER

Procedural: 1.1 Call to Order - Regular Board Meeting of December 12, 2018
The Regular Board meeting was called to order by Mrs. Utecht at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Procedural: 2.1 Pledge of Allegiance
Mrs. Utecht requested the Pledge of Allegiance be led by attending students.

3. PRESENTATIONS AND CELEBRATIONS

3.1 Student Recognition

Mr. Huffman stated the evening's student recognition would include a presentation from Canyon View High School students and staff involved with the Havasupai Umbrella Project. Participating in the presentation were teachers Travis Waldron and Erin Seidner; students included Brianna Fenwick, Lindsey Harris and Justin Sherer.

Mr. Waldron explained the Umbrella Project is a non-profit organization founded in 1990 by Ms. Hilda Brown. The global organization uses the common language of art to empower young people. Each year, umbrellas are sent out to selected teachers so that children can create themed art work on the umbrellas prior to being returned. The umbrellas are then sold at auction with proceeds returned to the selected cause. For the last three years, the Umbrella Project has been involved with the Havasupai Native American school which is located near the Grand Canyon and is comprised of K-8 students. During the most recent visit to the school, students and staff hiked, camped and interacted with the children in the school. The presentation included the display of three umbrellas created. Ms. Seidner presented photos of the visit. The students spoke of their experience confirming their desire to visit the school again.

The presenters were provided with certificates of appreciation along with the Governing Board's congratulations.

3.2 Governing Board Member Presentation re District Progress - Mr. Tom Rosztoczy

Mr. Rosztoczy provided a presentation celebrating the progress the District has made from 2010 through 2018 during his tenure on the Governing Board. Highlights of the presentation included:

- Carryforward increased from \$0 to \$3,100,000 in the last eight years
- Community passed \$39,000,000 in overrides and \$101,000,000 in bonds
- Starting teacher pay rose from \$30,747 to \$49,300 - average salary in 2010 was \$36,787 and has increased to \$57,441 in 2018
- Administration has become more diverse
- While the graduation rate in Arizona has stayed about the same, the District's graduation rate has risen
- Concentrating on students living in poverty, 72% in Arizona graduate while 86% in the District graduate
- In 2010, 11% of junior students completed the ACT - in 2018, 67% completed the tested
- Last year, two-thirds of the District's junior students completed the ACT test and rated higher than overall Arizona students
- Of the AP tests taken in 2010, 186 scored 3 or better and there were four AP scholars - in 2018, 1968 AP tests were taken with 742 scored at 3 or better and there were 141 AP scholars
- Vast majority of leadership currently serving has been guiding the District for the last eight years

At the conclusion of Mr. Rosztoczy's summary, Dr. Runyan presented him with a plaque in appreciation for his service to the District. He also presented Mrs. Rosztoczy with a floral arrangement to acknowledge her support of the District.

3.3 Actionable Data

Mr. Huffman began the presentation by stating that PLCs have become the core of who we are and what we do in the District. Many of the actions taken in Educational Services and at the site leadership level are designed to support and promote the teachers and the continued growth and effectiveness of PLCs. PLCs want and need more and better information and data. Mr. Huffman indicated that most education data has been summative which is incredibly important for setting policy, assessing effectiveness and making curriculum changes and directions. However, the District is developing tools that are valuable to counselors and administration in the present and which can also aid in focusing on subgroups such as students in poverty or with special needs. Current data and the tools being developed should assist teachers and PLCs to improve instruction and increase student achievement. The data must be in a usable form, easy to access, delivered in a timely and easy to modify or refine as needed. Mr. Huffman confirmed that some of the data is accessible districtwide, such as the weekly student snapshot, while other parts of the project are still being piloted at one or two sites. The development of the project has required no external support or additional funding but rather has been created with the time and effort of a talented internal group. Members of the development team in attendance and

who presented examples of how actionable data is currently being used and piloted included: Luke Allpress, Tony Gardner, Ernie Malina, Lauren Owens, Sean Smith and Joe Werner.

3.4 College Credit By Examination Incentive Program

Mrs. Rodriguez confirmed the College Credit By Examination Incentive Program is a new funding program. To allow for a fuller understanding of the program, Mrs. Rodriguez provided a copy of the statute to the Governing Board members. By definition, the program was established to incentivize teachers to prepare students to pass AP and IB tests in the Sciences, Math and English. Other AP subjects of study were not included as part of the program. A student who received a passing score on a qualifying test and who was enrolled in a school where 50% or more of the students were eligible for free or reduced price lunches generated for the District a bonus of \$450 per passing score. A student who received a passing score on a qualifying test and who was enrolled in a school where 50% or less of the students were eligible for free or reduced price lunches generated for the District a bonus of \$300 per passing score. Only Agua Fria High School qualified for the higher amount of funding. Statute indicates that at least 50% of the funding received shall be paid to the associated classroom teacher for each student who passed a qualifying examination. The remaining 50% of the funding shall be used for teacher professional development or student instructional support or materials. Of the 71 AP/IB teachers in the District, only 33 qualified for payment. Nearly 3,000 students are enrolled in AP and IB classes. The District will be required to report how the funds were distributed on the annual financial report.

Mrs. Rodriguez indicated that the District's recommendation for disbursement of these funds would be included in the appropriate agenda action item.

4. MEETING MINUTES

4.1 Consideration of Approval of the November 14, 2018, Regular Board Meeting Minutes

Recommended Action: Be it resolved the Governing Board approves the minutes of the Regular Board Meeting of November 14, 2018, as presented.

Motion by Ms. Hill, second by Mrs. Sandoval

Roll call vote:

- Yes - Mrs. Sandoval, Mrs. Utecht, Mrs. DeCoste, Ms. Hill
- Abstain - Mr. Rosztoczy (due to his absence at that meeting)

Final resolution:

Motion carried

5. CALL TO THE PUBLIC

5.1 Request to Address the Governing Board

All members of the public wishing to address the Board are required to complete a Public Participation Form and submit the completed form to the Superintendent prior to the meeting. The Governing Board may listen to concerns, but cannot enter into discussion. Time limitation.

The following Agua Fria Union High School District students shared their life experiences related to mental health and spoke in support of a submitted resolution requesting the Governing Board declare support for safety and mental health.

- Kylie Grant, Catherine Broski, Anabelle Gonzales, Autumn Zebrowski, Guadalupe Espitia, Brooke Zanon, Alicia Casanova

Bill Lucas spoke in support of March For Our Lives and professional school counselors.

Agua Fria Union High School District student Madison Hedges thanked the Governing Board for reviving a physics course at Agua Fria High School.

C. Mike Sinor and Kaitlyn Secor deferred their opportunity to address the Governing Board until agenda item 6.3 was discussed.

6. ACTION ITEMS

6.1 Consideration of Approval of 2018-2019 Statement of Assurance Related to Teacher Evaluation System Status

Mrs. Sorenson confirmed all Arizona school districts must sign an annual Statement of Assurance of Teacher Evaluation System Status that ensures compliance with A.R.S. 15-537 and A.R.S. 15-952(A) and (C). The current instrument meets the requirement.

Recommended Action: Be it resolved the Governing Board approves the 2018-2019 Statement of Assurance for the previously approved and unrevised Teacher Evaluation System and authorizes the Board President to sign the statement on behalf of the Governing Board.

Motion by Ms. Hill, seconded by Mr. Rosztoczy

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. Sandoval, Mrs. Utecht, Mrs. DeCoste, Ms. Hill

Final resolution:

Motion carried

6.2 Consideration of Adoption of the School Calendars for the 2019-2020, 2020-2021 and 2021-2022 School Years

Recommended Action: Be it resolved the Governing Board approves the 2019-2020, 2020-2021 and 2021-2022 School Year Calendars as presented.

Dr. Runyan presented the proposed calendars indicating that revisions may be made in future if warranted. Mrs. DeCoste noted the 2020-2021 included a split week which may need to be reviewed in future. Mrs. Sandoval reminded Administration that Indigenous People's Day and Cesar Chavez Day are to be reflected in calendars per the resolution passed at the November 12, 2018, meeting.

Motion by Ms. Hill, seconded by Mr. Rosztoczy

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. Sandoval, Mrs. Utecht, Mrs. DeCoste, Ms Hill

Final resolution:

Motion carried

6.3 Consideration of Approval of Board Policy Revisions - First Reading and Adoption

Recommended Action: Be it resolved the Governing Board temporarily sets aside its practice on making two presentations for adoption and approve revisions to Board Policy as presented.

C. Mike Sinor addressed the Governing Board with his concerns about the revisions to the policy.

Kaitlyn Secor also addressed the Governing Board in opposition to the proposed policy revisions.

Board member discussions followed. Mrs. Haiflich confirmed the list of statutes has been a part of this policy for some time and that only three minor revisions were made to the policy. She also confirmed that if the policy were not to be adopted that the previous version of the policy would remain in place with the exception of where required by law.

Motion by Mr. Rosztoczy, seconded by Ms. Hill

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. DeCoste, Ms. Hill

No - Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

6.4 Consideration of Approval of Course Fees

Recommended Action: Be it resolved the Governing Board approves course fees as presented.

The Governing Board discussed their concerns about course fees overall and the need to review options prior to the next approval process.

Motion by Ms. Hill, seconded by Mr. Rosztoczy

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. DeCoste, Ms Hill

No - Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

6.5 Consideration of Approval of the Allocation of Compensation From College Credit By Examination Incentive Program

Recommended Action: Be it resolved the Governing Board approves the allocation of the payment from the Compensation From College Credit By Examination Incentive Program to qualified teachers as presented.

Mrs. Sorenson stated the District's recommendation is to distribute the funding as the statute suggests with 50% of the funds to the qualifying teachers and 50% for student instructional materials and teacher professional development. Mrs. Rodriguez confirmed it is the District's understanding that the remaining 50% of funding could be used for teacher professional development, payment for materials to support students to higher levels and for AP tests. Mrs. Sorenson and Mrs. Rodriguez responded to questions from the Governing Board prior to the vote.

Motion by Ms. Hill, seconded by Mrs. DeCoste

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. Utecht, Mrs. DeCoste, Ms Hill

Abstain - Mrs. Sandoval

Final resolution:

Motion carried

7. CONSENT AGENDA ITEMS

7.1 Consent Agenda Vote

Recommended Action: Be it resolved the Governing Board approves the items on the Consent Agenda as presented.

Motion by Mr. Rosztoczy, seconded by Ms. Hill

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. Sandoval, Mrs. Utecht, Mrs. DeCoste, Ms Hill

Final resolution:

Motion carried

7.2 Ratification of Human Resource Report*

Hiring of new employees, reassignments, requests for leaves of absence, resignations, retirements, terminations, extra duty assignments and volunteers.

Recommended Action: Be it resolved the Governing Board approves and ratifies the Human Resource Report of personnel actions as presented.

7.3 Consideration of the Approval of Out-of-State Travel Requests

Students:

- Desert Edge Wrestling (14) and coaches/chaperones Rafael Perez, Jason Jones, Matt Long, Katarina Perez and David Shuler to attend the 56th Annual Holtville Rotary Invitational Wrestling Tournament in Holtville, California, January 25-26, 2019. (Total cost for the trip is \$750 to be paid using Club and Booster Club funding.)
- Verrado Student Government (50-52 students) and chaperones Elyse Spiegel, Sabrina Mata, Jeff Spence, Brandon Watkins and Jessica Buchanan to attend the Leadership in Action Youth Educational Series (YES) at Disney in Anaheim, California, January 30 - February 1, 2019. (Estimated cost is \$450 per student, students will be fundraising.)
- Verrado Viper Vanguard (80 students) and chaperones Tracy Meldrum, Chris Penneton, Kim McCaskill, Ryan McCaskill, Stephanie Little, Rachel Penning, Jacquie Torres, Alisanda Jimenez and Eric Laneri, Jr. to attend the Disney Soundtrack Workshop in Anaheim, California, February 2-4, 2019. (Cost is \$400 per student to be paid using club and tax credit funding.)
- Millennium Cheer (15 students) and chaperones Cayla Gassaway and Marla Jamerson to attend 2019 USA Spirit Nationals in Anaheim, California, February 21-24, 2019. (Cost is \$580.67 per student, \$3,700 for transportation to be paid by Booster Club and remaining expenses will be funded though club account.)
- Desert Edge Cheer (20 students) and chaperones Andrew Lopez, Alexis Moreno and Monique Zamora to attend the United Spirit Association Spirit Nationals Competition in Anaheim, California, February 21-25. (Cost is \$765 per girl to be paid from fundraising and out-of-pocket.)
- Desert Edge Pom (22 students) and chaperones Norma Tiongson, Taryn Loehr and Ashley Pabst to attend the United Spirit Association Nationals Competition in Anaheim, California, February 22-26, 2019. (Cost is estimated \$800 - \$900 per student; students will have ample opportunities to fundraise. The Booster Club will also contribute to expenses.)
- Millennium Student Council (35) and chaperones Paloma Perry, Ben Turnbull, Erin Burgess, Brittany Mansfield and Kim Laguardia to attend the Leadership in Action Youth Educational Series (YES) at Disney in Anaheim, California, March 11-12, 2019. (Total cost for the trip is approximately \$8,000; half to be paid using club funding and half to be paid by students.)
- AFJROTC (30-35 cadets) and chaperones Lt Col Clements, Chief Siau, David Ornelas and Lisa Rincon to attend Marine Corp Air Station (MCAS) Miramar, San Diego, California, March 21-24, 2019. (Estimated total cost is \$14,015.25; \$300 per cadet with fundraising to cover the rest of the expenses.)

Staff: Phillip Nowlin, CVHS Principal, to attend the SXSW EDU 2019 Conference in Austin, Texas on March 4-7, 2019. (Estimated cost is \$2,200 to be paid using the Canyon View Start-up Fund.)

Recommended Action: Be it resolved the Governing Board approves the out-of-state travel requests as presented.

7.4 Consideration of Approval of Board Member Out-of-State Travel Request

Ms. Maxine Hill to attend the NSBA National Conference in Philadelphia, PA, on March 30 - April 1, 2019.

Recommended Action: Be it resolved the Governing Board approves the Governing Board member travel request as presented.

7.5 Ratification of Payroll and Expense Vouchers

Vouchers represent orders for payment of material, equipment, salaries and services.

- AP Vouchers: #9026 - #9037
- Payroll Vouchers: #1010 - #1014

Recommended Action: Be it resolved the Governing Board ratifies the Payroll and Expense Vouchers as presented.

7.6 Consideration of Approval of Gifts and Donations*

Gifts and Donations in support of the District from students, parents, staff and community members.

- Lil Red Wagon Services, Inc.
 - Miscellaneous steel to expand vocational training - agriculture and metal sculpting
 - Valued to \$200.00
 - Agua Fria High School
- Donors Chose
 - MS Surface Pro, Texas Instrument Nspire CX N3/TPK/2L1, 12 Graphing Calculators to be used for roller coaster project
 - Valued to \$4,500.00
 - Desert Edge High School

Recommended Action: Be it resolved the Governing Board approves the acceptance of gifts and donations on behalf of the District as presented.

7.7 Ratification of the Student Activity Report*

Expenditures and account balances in club and student activity accounts for Agua Fria, Canyon View, Desert Edge, Millennium and Verrado High Schools.

Recommended Action: Be it resolved the Governing Board ratifies the Student Activity Report as presented.

7.8 Ratification of the District General Expense Report*

District general expense report - as of December 3, 2018.

Recommended Action: Be it resolved the Governing Board ratifies the District General Expense Report as presented.

7.9 Consideration of Approval for the Disposal of District Assets*

List of equipment that has been deemed fully depreciated and having no remaining useful life as determined by and in accordance with Article 10 of the Arizona Administrative School District Procurement Code.

Recommended Action: Be it resolved the Governing Board approves the disposal of obsolete equipment as presented.

7.10 Consideration of Approval of the Renewal of the Memorandum of Understanding With Be A Leader Foundation

Recommended Action: Be it resolved the Governing Board approves the renewal of the Memorandum of Understanding with Be A Leader and authorize District administration to execute the document on behalf of the Governing Board.

8. INFORMATIONAL REPORTS

8.1 Principals' Reports - AP, IB and Honors Status

The Principals and Mr. Huffman responded to questions and concerns from the Governing Board.

8.2 Governing Board Member Reports

Mrs. DeCoste and Mrs. Sandoval shared their experiences at recent conferences and District events.

9. FUTURE AGENDA ITEMS

9.1 Request for Future Agenda Items, Reports or Written Information

Mrs. Utecht requested the following written reports:

- Passage rate for AP and Honors courses
- Amount of fees collected for parking versus cost to maintain parking lots for the school year 2017-2018
- Clarification of rumor that the CTE program evaluation was a "needs improvement" and a presentation of plans to address if rumor is founded

10. EXECUTIVE SESSION

10.1 Convene Executive Session as Prescribed By A.R.S. 38-431.03(A)(1) - Discussion or consideration of the evaluation of Superintendent

Recommended Action: Be it resolved the Governing Board convenes the Executive Session for discussion or consideration of the evaluation of the Superintendent.

Motion by Mrs. Sandoval, seconded by Ms. Hill

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. Sandoval, Mrs. Utecht, Mrs. DeCoste, Ms. Hill

Final resolution:

Motion carried

Time: 7:39 p.m.

11. RETURN TO REGULAR SESSION

11.1 Return to Regular Session

The Governing Board returned to Regular Session at 8:14 p.m.

12. ADJOURNMENT

12.1 Consideration of Adjournment

Recommended Action: Motion to adjourn the Regular Board Meeting of December 12, 2018.

Motion by Mr. Rosztoczy, seconded by Mrs. Utecht

Roll call vote:

Yes - Mr. Rosztoczy, Mrs. Sandoval, Mrs. Utecht, Mrs. DeCoste, Ms. Hill

Final resolution:

Motion carried

Time: 8:15 p.m.

Board President

Board Clerk

Board Member

Board Member

Board Member

Superintendent

*Complete and approved lists/reports are available upon request in the Superintendent's office and/or can be found as posted with the meeting agenda on BoardDocs.