

APPROVED
Organizational / Regular Board Meeting and Executive Session
Wednesday, January 9, 2019
Agua Fria Union High School District #216
District Office Boardroom
1481 North Eliseo Felix Jr. Way, Avondale, AZ 85323

BOARD MEMBERS PRESENT

Mrs. Gina DeCoste
Ms. Maxine Hill
Mrs. Vickie Landis
Mrs. Mariana Sandoval
Mrs. Mary Kay Utecht

ADMINISTRATORS PRESENT

Dr. Dennis Runyan, Superintendent
Mr. Thomas Huffman, Executive Director of Educational Services
Mrs. Sandra Haiflich, Executive Director of Accountability and Accreditation
Mrs. Marcie Rodriguez, Executive Director of Finance
Mr. Mike Shepard, Executive Director of Support Services
Mrs. Sheila Sorenson, Executive Director of Human Resources
Dr. Grant Conway, Director, Curriculum
Ms. Tamee Gressett, Principal, Millennium High School
Mr. Patrick Becker, Director, Special Education
Ms. Julie Jones, Principal, Desert Edge High School
Ms. Angela Madsen, Director, Federal Programs
Mr. Ernie Molina, Principal, Agua Fria High School
Mr. Phillip Nowlin, Principal, Canyon View High School
Mr. Sean Smith, Director, Assessment
Ms. Kristen Tiffany, Principal, Verrado High School
Ms. Anne Wisener, Director, Career and Technical Education

STAFF PRESENT

Chris Fried, Cami Gardin, Mike Sinor

OTHERS PRESENT

Lori Ortega, Jessica Sanchez

1. CALL TO ORDER

1.1 Call to Order - Organizational / Regular Board Meeting of January 9, 2019

The Regular Board meeting was called to order by Mrs. Utecht at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

2.1 Pledge of Allegiance

Mrs. Utecht requested the Pledge of Allegiance be led by Mike Sinor.

3. OATH OF OFFICE

3.1 Oath of Office for Re-Elected and New Governing Board Members

On behalf of the Agua Fria Union High School District, Superintendent Runyan welcomed re-elected Board member Ms. Maxine Hill and newly elected Board member Mrs. Vickie Landis. Dr. Runyan administered an Oath of Office to each member.

4. EXECUTIVE SESSION

4.1 Convene Executive session pursuant to A.R.S. 38-431.03 (A)(3) - discussion or consultation for legal advice with the attorney(s) of the public body regarding the student discipline process

Recommended Action: Be it resolved the Governing Board convenes the Executive Session for discussion for legal advice with the attorney(s) of the public body regarding the student discipline process

Motion by Mrs. Sandoval to convene Executive Session, seconded by Mrs. DeCoste

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 5:35 p.m.

Ms. Sanchez confirmed the purpose of the Executive Session is for legal advice regarding the student discipline process.

Recommended Action and Motion: Be it resolved the Governing Board exit the Executive Session.

Motion by Mrs. DeCoste, seconded by Mrs. Sandoval.

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 6:01 p.m.

4.2 Convene Executive Session pursuant to A.R.S. 15-843 - pupil disciplinary proceedings - student A

Recommended Action and Motion: Be it resolved the Governing Board convenes the Executive Session for pupil disciplinary proceedings.

Motion by Mrs. DeCoste, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 6:02 p.m.

Recommended Action and Motion: Be it resolved the Governing Board exit the Executive Session.

Motion by Mrs. Sandoval, seconded by Mrs. Utecht

Roll call vote:

Yes - Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

The roll call vote was called without allowing time for Ms. Hill to return to the dais.

Final resolution:

Motion carried

Time: 6:31 p.m.

Mrs. Utecht announced because the matter involved confidential student information, the Board considered the matter in Executive Session which is permitted pursuant to A.R.S. 15-843. The Board took no further action on the matter in public.

4.3 Convene Executive Session pursuant to A.R.S. 15-843 - pupil disciplinary proceedings - student B

Recommended Action and Motion: Be it resolved the Governing Board convenes the Executive Session for pupil disciplinary proceedings.

Motion by Mrs. DeCoste, seconded by Ms. Hill

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, . Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 6:31 p.m.

Recommended Action and Motion: Be it resolved the Governing Board exit the Executive Session.

Motion by Mrs. Sandoval, seconded by Ms. Hill

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

The roll call vote was called without allowing time for Mrs. DeCoste to return to the dais.

Final resolution:

Motion carried

Time: 6:40 p.m.

Mrs. Utecht announced because the matter involved confidential student information, the Board considered the matter in Executive Session which is permitted pursuant to A.R.S. 15-843. The Board took no further action on the matter in public.

5. RETURN TO REGULAR SESSION

5.1 Return to Regular Session

Motion by Mrs. Sandoval, seconded by Ms. Hill to reconvene to regular session

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 6:41 p.m.

6. ELECTION OF GOVERNING BOARD OFFICERS FOR 2019

6.1 Election of Governing Board President

Dr. Runyan expressed the District's appreciation to Mrs. Utecht and Mrs. DeCoste for their service as Board President and Board Clerk, respectively.

Mrs. Utecht opened the floor for nomination for Board President.

Motion by Mrs. Landis, seconded by Mrs. Sandoval to nominate Mrs. DeCoste as Board President

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Per Governing Board Policy, the newly elected Board President began her duties by presiding over the meeting.

6.2 Election of Governing Board Clerk

Mrs. DeCoste opened the floor for nomination of Board Clerk.

Motion by Mrs. Utecht, seconded by Mrs. Sandoval to nominate Mrs. Sandoval as Board Clerk

Roll call vote:

Yes - Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Abstain - Ms. Hill

Final resolution:

Motion carried

7. CALL TO THE PUBLIC

7.1 Request to Address the Governing Board

All members of the public wishing to address the Governing Board are required to complete a Public Participation Form and submit the completed form to the Superintendent prior to the meeting. Lori Ortega (community member) deferred her opportunity to address the Governing Board until agenda item 9.1.

8. MEETING MINUTES

8.1 Consideration of Approval of December 12, 2018, Regular Board Meeting Minutes

Recommended Action and Motion: Be it resolved the Governing Board approves the minutes of the December 12, 2018, Regular Board meeting as presented.

Motion by Mrs. Sandoval, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Sandoval, Mrs. Utecht

Abstain - Mrs. Landis (not a Board member on December 12, 2018)

Final resolution:

Motion carried

9. ACTION ITEMS

9.1 Consideration of Approval of Governing Board Meeting Start Time for Period of January 2019 Through December 2019

Recommended Action: Be it resolved the Governing Board approves the proposed Governing Board meeting start time of 5:30 p.m. for the period of January 2019 through December 2019 including the dates and meeting location as presented.

Motion by Mrs. Sandoval to start Governing Board meetings at 6:00 p.m., seconded by Mrs. Utecht.

Ms. Hill and Mrs. DeCoste spoke in support of keeping the meeting start time at 5:30 p.m.

Lori Ortega (community member) and Mrs. Utecht spoke in support of moving the start time to 6:00 p.m.

Roll call vote:

Yes - Mrs. Sandoval, Mrs. Utecht

No - Ms. Hill, Mrs. DeCoste, Mrs. Landis

Final resolution:

Motion fails

Motion by Mrs. Utecht to start meetings at 5:30 p.m., seconded by Mrs. Sandoval

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

9.2 Consideration of Approval of New Assessment Platform

Recommended Action and Motion: Be it resolved the Governing Board approves School City as the District's assessment platform.

Dr. Runyan confirmed the District's recommendation to approve School City as the District's assessment platform. Mr. Huffman explained the evaluation process, the need for a more robust platform and cost savings of School City. Mr. Huffman responded to questions from the Governing Board. Ms. Hill requested a work study presentation of School City.

Motion by Ms. Hill, seconded by Mrs. DeCoste

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:
Motion carried

10. CONSENT AGENDA ITEMS

10.1 Consideration of Approval of the Consent Agenda

Recommended Action: Be it resolved the Governing Board approves the items on the Consent Agenda as presented.

Mrs. Utecht requested item 10.3 be pulled from the consent agenda.

Motion by Mrs. Sandoval to approve the consent agenda as presented with the exception of 10.3, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Ms. Wisener responded to questions from Governing Board members regarding the funding of the proposed out-of-state travel request.

Motion by Mrs. Utecht to approve the out-of-state travel request, seconded by Mrs. Sandoval

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

10.2 Ratification of Human Resources Report*

Hiring of new employees, reassignments, requests for leaves of absence, resignations, retirements, terminations, extra duty assignments and volunteers.

Recommended Action: Be it resolved the Governing Board approves and ratifies the Human Resource Report of personnel actions as presented.

10.3 Approval of Out-of-State Travel Request

Students:

- DECA members (20) and chaperones Jeffrey Samaniego and Dustine Samaniego to attend the DECA International Career Development Conference 2019 in Orlando, Florida, April 26 - May 1, 2019. Registration fee: \$120 per student; housing: \$305, 5 night stay, per student; travel: \$600 (est. per student) to be paid by CTE. Student club and/or tax credit will be used to pay for student activities during the trip. Food and any other activities will be at students' expense.

Recommended Action: Be it resolved the Governing Board approves the out-of-state travel requests as presented.

10.4 Ratification of Payroll and Expense Vouchers*

Vouchers represent orders for payment of material, equipment, salaries and services.

- AP Vouchers: #9038 - #9043
- Payroll Vouchers: #1015 - #1018

Recommended Action: Be it resolved the Governing Board ratifies the Payroll and Expense Vouchers as presented.

10.5 Approval of Gifts and Donations*

Gifts and Donations in support of the District from students, parents, staff and community members.

- Nancy Henry Roberts
 - 1973 King BB Tuba #405835 and 2003 Martin BB Tuba #133319
 - Valued to \$3,850.00
 - Canyon View High School
- Royal Oaks Health Care
 - John Deer Gator TS
 - Valued to \$2,000.00
 - Canyon View High School

Recommended Action: Be it resolved the Governing Board approves the acceptance of gifts and donations on behalf of the District as presented.

10.6 Ratification of the Student Activity Report*

Expenditures and account balances in club and student activity accounts for Agua Fria, Canyon View, Desert Edge, Millennium and Verrado High Schools.

Recommended Action: Be it resolved the Governing Board ratifies the Student Activity Report as presented.

10.7 Ratification of the District General Expense Report*

District general expense report - as of December 20, 2018.

Recommended Action: Be it resolved the Governing Board ratifies the District General Expense Report as presented.

10.8 Approval of Intergovernmental Agreement Contract Amendment With Arizona Department of Economic Security for Transition School to Work Services

Recommended Action: Be it resolved the Governing Board approves the proposed Intergovernmental Agreement Contract Amendment with the Arizona Department of Economic Security for Transitions School to Work Services as presented.

11. INFORMATIONAL REPORTS

11.1 Governing Board Member Reports

Mrs. Utecht reviewed results of recent parent culture surveys.

Mrs. Sandoval referenced a recent email from Dr. Runyan and discussed communication between the Superintendent and Governing Board.

Mrs. Utecht requested clarification regarding a provided report which Mr. Huffman provided.

Mrs. DeCoste requested clarification regarding upcoming surveys which Mrs. Haiflich provided.

11.2 Superintendent's Report

Dr. Runyan offered his congratulations to the newly elected Board President and Clerk. He thanked Mrs. Rodriguez and Mr. Dane Baxter for their work on the recent audit and confirmed an overview of the results were provided to the Governing Board. Mrs. Rodriguez advised the audits results would be a topic on a future agenda.

Dr. Runyan shared recent photos including from Millennium High School, the NAU graduation, recent city council event, the Regents tour of Canyon View and a recent STEM event.

12. FUTURE AGENDA ITEMS

12.1 Request for Future Agenda Items

Mrs. Utecht reiterated her request for a minimally proficient report in February.

Ms. Hill confirmed her request for a School City presentation on a future agenda.

13. EXECUTIVE SESSION

13.1 Convene Executive session pursuant to A.R.S. 38-431.03 (A)(1) - discussion of personnel matters related to the Superintendent's performance pay plan

Recommended Action and Motion: Be it resolved the Governing Board convenes the Executive Session for discussion of personnel matters related to the Superintendent's performance pay plan

Motion by Mrs. Sandoval, seconded by Mrs. DeCoste

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 7:14 p.m.

Motion by Mrs. Utecht to adjourn Executive Session, seconded by Mrs. Sandoval

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 7:54 p.m.

14. RETURN TO REGULAR SESSION

14.1 Return to Regular Session

Motion by Mrs. Sandoval to return to regular session, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 7:55 p.m.

15. ADJOURNMENT

15.1 Consideration of Adjournment of Organizational/Regular Board Meeting

Recommended Action and Motion: Adjourn the Organizational / Regular Board Meeting of January 9, 2019.

Motion by Mrs. Sandoval, seconded by Mrs. DeCoste

Roll call vote:

Yes - Ms. Hill, Mrs. DeCoste, Mrs. Landis, Mrs. Sandoval, Mrs. Utecht

Final resolution:

Motion carried

Time: 7:55 p.m.

Board President

Board Clerk

Board Member

Board Member

Board Member

Superintendent

*Complete and approved lists/reports are available upon request in the Superintendent's office and/or can be found as posted with the meeting agenda on BoardDocs.