

**APPROVED**  
**Special Board Meeting, Executive Session**  
**and Work Study Session**  
**Thursday, January 24, 2019**  
**Agua Fria Union High School District #216**  
**District Office Boardroom**  
**1481 North Eliseo Felix Jr. Way, Avondale, AZ 85323**

**BOARD MEMBERS PRESENT**

Mrs. Gina DeCoste, Board President  
Mrs. Mariana Sandoval, Board Clerk  
Ms. Maxine Hill  
Mrs. Vickie Landis  
Mrs. Mary Kay Utecht

**ADMINISTRATORS PRESENT**

Dr. Dennis Runyan, Superintendent  
Mr. Thomas Huffman, Executive Director of Educational Services  
Mrs. Sandra Haiflich, Executive Director of Accountability and Accreditation  
Mrs. Marcie Rodriguez, Executive Director of Finance  
Mr. Mike Shepard, Executive Director of Support Services  
Mrs. Sheila Sorenson, Executive Director of Human Resources  
Ms. Tamee Gressett, Principal, Millennium High School  
Ms. Julie Jones, Principal, Desert Edge High School  
Mr. Phillip Nowlin, Principal, Canyon View High School  
Ms. Kristen Tiffany, Principal, Verrado High School  
Ms. Anne Wisener, Director, Career and Technical Education

**STAFF PRESENT**

Chris Fried, Leticia DeLintt

**OTHERS PRESENT**

Diana Freeman

**1. CALL TO ORDER**

**1.1 Call to Order - Special Board Meeting, Executive Session and Work Study Session**

The Special Board meeting, Executive Session and Work Study Session was called to order by Mrs. DeCoste at 3:04 p.m. All Governing Board members were present at this time except Mrs. Sandoval who arrived late to the meeting.

**2. PLEDGE OF ALLEGIANCE**

**2.1 Pledge of Allegiance**

Governing Board members and those present recited the Pledge of Allegiance.

**3. CONSENT AGENDA ITEMS**

**3.1 Consideration of Approval of the Consent Agenda**

Recommended Action and Motion: Be it resolved the Governing Board approves the items on the Consent Agenda as presented.

Motion by Mrs. Utecht, seconded by Ms. Hill

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Utecht, Mrs. DeCoste

Not present for the vote - Mrs. Sandoval

Final resolution:

Motion carried

### 3.2 Ratification of Human Resources Report\*

Hiring of new employees, reassignments, requests for leaves of absence, resignations, retirements, terminations, extra duty assignments and volunteers.

*Recommended Action: Be it resolved the Governing Board approves and ratifies the Human Resources Report of personnel actions as presented.*

### 3.3 Approval of Amendment to Auto Transport Team Lease

*Recommended Action: Be it resolved the Governing Board approves the Auto Transport Team lease amendment as presented.*

## **4. INFORMATION AND DISCUSSION ITEMS**

### **4.1 BoardDocs Pro Training**

All Governing Board members received BoardDocs Pro training from Diana Freeman, an implementation specialist.

A meeting break was taken between 4:12 p.m. and 4:21 p.m.

### **4.2 Review of Governing Board Policy BDB - Board Officers**

Governing Board members reviewed and discussed Policy BDB - Board Officers. Suggested amendments will be incorporated into the document after which this agenda item will be placed on the next Governing Board meeting agenda for consideration of adoption.

### **4.3 Review of Board Norms and Procedures Document**

Governing Board members reviewed and discussed the previously adopted AFUHSD School Board/Superintendent Operating Procedures and Norms document. Suggested amendments will be incorporated into the document after which this agenda item will be placed on a future Governing Board meeting agenda for consideration of adoption.

## **5. EXECUTIVE SESSION**

### **5.1 Convene Executive session pursuant to A.R.S. 38-431.03 (A)(2) - Governing Board Review of Attorney Opinion Letter**

Recommended Action and Motion: Be it resolved the Governing Board convenes the Executive Session pursuant to A.R.S. 38-431.03(A)(2) for review of attorney opinion letter.

Motion by Mrs. Utecht , seconded by Ms. Hill

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Utecht, Mrs. Sandoval, Mrs. DeCoste

Final resolution:

Motion carried

Time: 4:49 p.m.

## **6. ADJOURN EXECUTIVE SESSION**

## **6.1 Adjourn Executive Session**

Recommended Action and Motion: Be it resolved the Governing Board adjourns the Executive Session and returns to the Governing Board work study session.

Motion by Mrs. Utecht , seconded by Mrs. DeCoste

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Utecht, Mrs. Sandoval, Mrs. DeCoste

Final resolution:

Motion carried

Time: 5:40 p.m.

## **7. INFORMATION AND DISCUSSION ITEMS**

### **7.1 Course Fees and Parking Fees**

Motion by Mrs. DeCoste to table this agenda item, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Utecht, Mrs. Sandoval, Mrs. DeCoste

Final resolution:

Motion carried

### **7.2 AdvancED Review - Work Study Request for February 13, 2019, at 4:30 p.m.**

Motion by Mrs. DeCoste to table this agenda item, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Utecht, Mrs. Sandoval, Mrs. DeCoste

Final resolution:

Motion carried

## **8. ADJOURNMENT**

### **8.1 Adjournment**

Recommended Action and Motion: Be it resolved the Governing Board adjourns the special Board meeting and work study session of January 24, 2019.

Motion by Mrs. Sandoval, seconded by Mrs. Utecht

Roll call vote:

Yes - Ms. Hill, Mrs. Landis, Mrs. Utecht, Mrs. Sandoval, Mrs. DeCoste

Final resolution:

Motion carried

Time: 5:42 p.m.

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Board President

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Board Clerk

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Board Member

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Board Member

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Board Member

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Superintendent

\*Complete and approved list is available upon request in the Superintendent's office and/or can be found as posted with the meeting agenda on BoardDocs.